

WILBRAHAM HOUSING AUTHORITY
BOARD MEETING
MAY 10, 2016 7:00 PM
MILES MORGAN DEVELOPMENT
12 MILES MORGAN COURT

A. **Notice to Town Clerk**

A notice of the May 10, 2016 scheduled board meeting pursuant to Section 23B of Chapter 39 of the General Laws was sent to the Town Clerk on May 5, 2016 and posted at the Town Hall.

B. **Roll Call**

C. **Minutes**

April 12, 2016 minutes (enc., vote)

D. **Executive Director's Report**

1. The mock up windows at the Pines and Miles Morgan are complete. Diversified is in the process of measuring all the windows and ordering.
2. We are still waiting on an inspection and documentation for Final Completion on the gym roof project.
3. We held a coffee hour for the tenants at the Miles Morgan Development.
3. We are in the process of turning over two vacant units.
4. A family unit was recently turned over with a new tenant.
5. The Wilbraham Track Teams came out on April 22 for Spring Clean-up. They did an outstanding job cleaning up the grounds of the Pines and Miles Morgan Court.
6. I will be attending the MassNahro Conference May 22-25th in Falmouth.

E. **Unfinished Business**

1. Vote on Certificate of Substantial Completion of roofing at the Pines (at meeting, vote)

F. **New Business**

G. **Treasurer's Reports, Bills, and Communications**

1. Treasurer's Annual reports dated March 31, 2016 (enc., vote)
2. Treasurer's Reports dated April 30, 2016 (enc., vote)
 1. Invoices and Checks (vote)
 2. Communications
 - MassNahro Newsletter- emailed 5/4/2016

H. **Close Regular Meeting**

NEXT MEETING; 7:00 P.M. JUNE 14, 2016
88 STONY HILL ROAD, THE PINES