

WILBRAHAM HOUSING AUTHORITY  
BOARD MEETING  
**OCTOBER 11, 2016 7:00 PM**  
**THE PINES DEVELOPMENT**  
**88 STONY HILL ROAD**

A. **Notice to Town Clerk**

A notice of the October 11, 2016 scheduled board meeting pursuant to Section 23B of Chapter 39 of the General Laws was sent to the Town Clerk on October 6, 2016 and posted at the Town Hall.

B. **Roll Call**

C. **Minutes**

September 13, 2016 minutes (vote)

D. **Executive Director's Report**

1. DHCD online board training will be mandatory.
2. The new smokes detectors at Miles Morgan have been inspected by the town and fire department.
3. The Microsoft class was cancelled and a refund will be sent.
4. The Congregate Project has received funding from DHCD contingent on the housing authority providing additional gap funding.
5. The stairwells at Miles Morgan Court are in need of replacement.
6. The roofs at Miles Morgan Court are aging and need to be addressed.
7. I will be attending the MassNahro Fall Conference in Plymouth, November 14<sup>th</sup> and 15<sup>th</sup>.

E. **Unfinished Business**

1. Confirm unique email address for each board member.
2. Amendment to the appointment of Mr. Burkins to the Community Preservation Committee (enc., vote)

F. **New Business**

1. Approve amendment to the Contract for Financial Assistance (enc., vote)

G. **Treasurer's Reports, Bills, and Communications**

1. Treasurer's Reports dated September 30, 2016 (vote)
2. Invoices and Checks (vote)
3. Communications
  - MassNahro Newsletter- emailed 10/5/16
  - Decision of the Board of Appeals dated September 22, 2016

H. **Close Regular Meeting**

**NEXT MEETING; 7:00 P.M. NOVEMBER 8, 2016**  
**12 MILES MORGAN COURT**