



Town of Wilbraham

Board of Water Commissioners
240 Springfield Street
Wilbraham, Massachusetts 01095

MINUTES OF MEETING

January 7, 2016

The Wilbraham Board of Water Commissioners called the meeting to order at 8:45 am at the Wilbraham Town Hall. Commissioners present were: James Dunbar and Thomas Pilarcik. Also present were Ed Miga, DPW Director, and Mike Framarin, Water Superintendent.

MINUTES:

Motion was made and unanimously voted to accept the Minutes of the December 4, 2015 meeting.

MWRA:

Reviewed daily flows. It has dropped down as we have shored up some leaks. The flows are the lowest in the last three (3) years. This will help lower our assessment from the MWRA.

BUDGET:

Nick Breault, Town Administrator met with Ed relative to the budget. Discussion took place relative to changing the indirect costs to the General Fund. It will have to go up a little bit. Mike Framarin submitted his letter of retirement. It will go before the Board of Selectmen. We are also looking for sick leave buy back for Mike Framarin, because of his retirement. There is a \$65,988.00 increase from the MWRA, which represents the bulk of the increase in the budget.

Reviewed copy of the bonding debt services. Cottage Avenue is last and we will drop that debt service and the others in a couple of years.

In the water fund there is retained earnings in the amount of \$99,504.00, which is more than anticipated because of the increases. We are applying \$99,000.00 to keep the rates stable.

WATER DEPARTMENT BUSINESS:

Water bills: There is \$88,830.00. Began serving shutoff notices yesterday. We have some big ones.

Hydrants: Flushing is ongoing.

CVA: Nothing new

Generators: Received copy of MEMA letter indicating that we will be receiving the grant. We are waiting for signed contracts. Ed signed on behalf of the Town. We will be receiving 75% reimbursement from MEMA.

Additional Commitment not available for signatures.

Signed Abatements.

Reviewed hardship letters.

New truck: Anticipate receiving it within the next thirty to sixty days, as it must be fitted.

OTHER BUSINESS:

There was a service line break at 15 Decorie Drive on Saturday morning. It was on our side.

Reviewed Mike's letter of retirement. Mike will fine tune the date of his retirement.

Lionel "Nell" Duquette is an assistant water technician. He has 25/26 years with the Town. He would be a great candidate to fill the Water Superintendent's position. Mike has confidence he can do it. If we would hire a candidate from outside the system, he would have to learn from Nell. Nell has all the proper licenses.

DEP will be notified of Mike's departure a couple of days in advance.

NEW BUSINESS:

NEXT MEETING:

The next meeting is scheduled for February 4, 2016 at 8:45AM.

Motion was made and seconded to adjourn the meeting at 9:34 a.m.

Respectfully submitted,

Donna E. Daviau
Administrative Assistant.