



**Town of Wilbraham  
Vision Task Force**

*Envisioning the future of Wilbraham by listening to the expectations of the people of our town, collecting data, and examining trends that could impact that future*

**Mission**

*To lead a community-driven process to make Wilbraham a better place to live and work by gathering broad-based public input and generating a consensus-based guiding vision to address Wilbraham's current and evolving challenges and opportunities*

**AGENDA**

**THURSDAY, January 10, 2013**  
**7:00 p.m. Selectman Room Town Hall**

**Attendance:** Carol Albano, Susan Burke, Karen First, Christopher Novelli, Chuck Phillips, Nancy Ross, Dave Sanders

**Volunteer:** Tracey Plantier

**Call to Order:** Meeting called to order by Chuck Phillips at 7:00 p.m.

**Motions:**

- Nancy made a motion to accept the minutes, David second the motion. Accepted minutes by all members present
- Motion made by Karen not to release any data information to anyone not on the VTF and the information should be stored on one computer, not on several computers. Nancy second the motion.
- Karen made a motion to approve the outline document, second by Carol
- Chuck made a motion to invite the Steering Committee to the next meeting on Thursday, January 17, 2013 to approve the outline, Carol second the motion.

**Correspondences:**

- In Times Reminder an article giving kudos to the VTF team for the Imagine Wilbraham Day, December 8, 2012
- Press Release thanking the community for participation sent to Public Access TV Wilbraham, Wilbraham Times, The Reminder, Springfield Republican, and the Ludlow Register.

**Communications:**

- Selectman (Imagine Wilbraham Day) surprised at the sense of community

**Discussions:**

- Google-Doc will keep one copy-VTF members will own one section of document. Google Doc will only go to those on the VTF
- Karen presented for VTF "For the Vision Task Force" dated 1/10/13 the outline for the report to be completed by VTF. Changes made by the team to change Lifestyles & Recreation to Entertainment & Recreation. Seniors changed to Generational Report
- Time line discussion took place, this will be discussed in greater detail at a future date-Chuck will create a rough draft of a time line for the group
- Discussion by the team focused on whether the report writing should begin by the team or whether the Steering Committee, Planning Board should approve the outline before the writing begins.
- Decision made by the team to present the outline to the Steering Committee before the report writing begins
- VTF team will meet at the Wilbraham Town Hall on Saturday, January 12 to begin the process of organizing the qualitative data in room 1 at 9:30 a.m.

**Audience of Citizens:**

- None

**Next Meeting Dates:**

- Thursday, January 17, 2013, Wilbraham Town Hall, Selectman Room

**Motion to Adjourn:**

- 9:00 p.m. by Nancy, second by Dave

-