

Police Station Building Committee

Meeting Minutes: January 13, 2016 at 3:00 p.m.

Location: Wilbraham Town Hall, 240 Springfield St. Wilbraham, MA

In Attendance: Roger Fontaine, Ed Rigney, Chief Fran Nothe, Chief Roger Tucker, Patti Diotelevi, Lance Trevallion, Tom Sullivan, Paul LaPlante and Jim Dowd

Also present: OPM Neil Joyce & Paul Griffin, Tecton Architect Jeff McElravy, Matt Salad-Tecton, and IT Director Nate Delong, Dispatch Supervisor Shirley Rae

Members absent: Roger Chapdelaine

Meeting called to order at 3:00 p.m.

A motion to approve the minutes of December 23, 2015 –approved unanimously by committee members present.

Reviewed the recording of the General Contractors bids. Sixteen bids were received from twenty one General Contractors who expressed an interest in this project. The Official bid opening was conducted at 2:00p.m. on January 13th, 2016 in the Selectmen's Meeting Room at Town Hall.

The base bid amount excluding three previously identified proposed alternates range from: \$5,173,500-\$5,990,000.

The total bid including the three alternates range from: \$5,302,500-6,270,438.

The (unofficial) low bid was received from Mountford Construction of South Windsor, Ct. The official bid will be determined after DCAM review and any potential appeals that could be filed in the next several days.

The Attorney General's Office is presently reviewing a bid protest from sub bidder W.J. Griffin Electric Inc. regarding the improper sub bid submitted by Goodless Electric. This should be resolved in a few days.

The process and schedule moving forward will be;

- 1.) Paul Griffin (OPM) will verify with DCAM in Boston that the three lowest bidders do not have any negative dealings from previous projects that may cause disqualification.
- 2.) A confirmation of the bid with W.J. Mountford Construction will occur next week.

- 3.) Notice of award will not be given until the Attorney General's office makes a ruling on the Electrical sub bidder protest. This resolution is expected in several days.
- 4.) Once that is resolved Paul Griffin and Jeff Mc Elravy will start to get the AIA contract ready for review by Town Counsel.
- 5.) Prepare Notice of Award and Notice to Proceed subject to required bonding, insurance, etc.
- 6.) Chairmen Roger Fontaine to recommend the Board of Selectmen execute a contract with Mountford Construction, the low bid General Contractor pending final review of required documents.

Update from Jeff McElravy: When asked, he said the only potential change order he could see may be regarding the fill at the 2780 Boston Rd. site. He reported receiving a lot of minor questions during the bidding process, but nothing of consequence.

Ed Rigney stated some concerns he had regarding language in Addendum #4 regarding 5 ft. aluminum seal, trailer size and capacity and computer contract for three years. Items were explained by Architect or OPM, or will be discussed at future meetings.

Chief Tucker thanked the committee for their efforts in this project and noted that January 13th is the two year anniversary of when the Feasibility Committee held their first meeting .

Member Jim Dowd requested authorization to contact Jeff McElravy for questions and clarification on the building plans. He was requested by the OPM to draft questions and submit so that the architect could provide the answers in a timely manner.

Chairmen Fontaine and Chief Tucker to update the Board of Selectmen at their January 25, 2016 meeting at 7:00 p.m. on the status of the project.

Next Meeting: January 25, 2016 at 3:00 p.m. at Town Hall Meeting Room #1

Motion to adjourn at 3:39 p.m.-Accepted unanimously by committee members present.

Minutes submitted by Lisa M. Bouchard, Chief Roger Tucker