

The Wilbraham Finance Committee  
Meeting Minutes  
Town Hall  
March 21, 2016  
7:00 p.m.

Present: Dan Miles, Walt Damon, John Guzzo, Anna Levine, Carolyn Brennan, Mike Mannix,  
Todd Luzi, Kevin Murray

Absent: Nancy Piccin

Also present: Town Accountant Nancy Johnson, Town Administrator Nick Breault

### **Open Forum**

Mike Mannix opened with a discussion regarding the possibility of making a recommendation to the BOS to combine Wilbraham and Hampden to one community. Saying to combine the resources of both towns into one would significantly reduce overall costs to both towns, consequently needing only one Town Administrator, Police Chief, Fire Chief, etc. Dan Miles agrees with the premise but feels Hampden would certainly fight it. This led to Todd Luzi opening the discussion of giving HWRSD the \$260,000 voted on in the last Finance Committee meeting. He was not comfortable with that vote and Dan said the committee has a right to reopen the budget and vote on it again. After further discussion, the committee tabled the decision to reopen the budget for the school until the April 5<sup>th</sup> Finance Committee meeting when all members of the Finance Committee are expected to attend. This is such an important vote, they feel all member's input should be heard, and have a chance to vote. Carolyn Brennan suggested it would be a good idea to meet with Hampden's Advisory Board at least once a year. Any motions made by the Finance Committee must be completed by April 11<sup>th</sup> for them to be in an article for this year's town meeting.

### **Vote Minutes**

MOTION: Accept the minutes for the February 24, 2016 Finance Committee meeting. Seconded, voted unanimously. Todd Luzi and Kevin Murray abstain

MOTION: Accept the minutes for the February 29, 2016 Finance Committee meeting. Seconded, voted unanimously. Kevin Murray abstains

### **Additional Funding List**

The five additional funding requests are:

1. Part-time Dispatch, \$10,000
2. Police Patrolman, \$53,000
3. Tree Warden tree work, \$5,000
4. Highway DPW worker, \$20,500
5. Part-time Library position, \$16,279

Each Committee member (except Kevin) individually prioritized the additional funding requests in order of importance in their opinion, 1 being most crucial and 5 being the least. The order listed about is how the prioritization averaged out. The current FY-2017 budget is \$211,429 under the levy limit. From this number, Dan suggests the town could spend up to approximately \$60,000 on the additional funding list.

The remaining additional requests will be voted on in a future meeting.

## **Vote Budget**

MOTION: To recommend 111 Legal Counsel salaries at \$0 and expenses at \$150,000 for a total budget of \$150,000. Seconded, voted unanimously.

MOTION: To recommend 113 Town Meeting salaries at \$27,700 and expenses at \$15,420 for a total budget of \$43,120. Seconded, voted unanimously.

MOTION: To recommend 122 Selectmen/Town Administrator salaries at \$380,994 and expenses at \$50,080 for a total budget of \$431,074. Seconded, voted unanimously.

MOTION: To recommend 123 BOS/TA (Non-recurring) \$0 salaries and expenses at \$50,000 for a total budget of \$50,000. Seconded, voted unanimously.

MOTION: To recommend 134 Accounting salaries at \$172,136 and expenses at \$35,525 for a total budget of \$207,661. Seconded, voted unanimously.

MOTION: To recommend 137 Assessors salaries at \$188,593 and expenses at \$28,800 for a total budget of \$217,393. Seconded, voted unanimously.

MOTION: To recommend 138 Treasurer/Collector salaries at \$216,110 and expenses at \$53,900 for a total budget of \$270,010. Seconded, voted unanimously.

MOTION: To recommend 154 Information Technology salaries at \$226,931 and expenses at \$207,930 for a total budget of \$434,861. Seconded, voted unanimously.

MOTION: To recommend 161 Town Clerk salaries at \$131,587 and expenses at \$4,325 for a total budget of \$135,912. Seconded, voted unanimously.

MOTION: To recommend 163 Registrars of Voters salaries at \$8,700 and expenses at \$5,955 for a total budget of \$14,655. Seconded, voted unanimously.

MOTION: To recommend 171 Conservation salaries at \$0 and expenses at \$1,500 for a total budget of \$1,500. Seconded, voted unanimously.

MOTION: To recommend 179 Planning salaries at \$103,853 and expenses at \$6,550 for a total budget of \$110,403. Seconded, voted unanimously.

MOTION: To recommend 191 Facility Maintenance salaries at \$69,729 and expenses at \$154,100 for a total budget of \$223,829. Seconded, voted unanimously.

MOTION: To recommend 192 Town Properties salaries at \$0 and expenses at \$432,710 for a total budget of \$432,710. Seconded, voted unanimously.

MOTION: To recommend 193 General Insurance salaries at \$0 and expenses at \$468,500 for a total budget of \$468,500. Seconded, voted unanimously.

MOTION: To recommend 194 Group Insurance salaries at \$0 and expenses at \$1,263,639 for a total budget of \$1,263,639. Seconded, voted unanimously.

MOTION: To recommend 196 Town Report salaries at \$0 and expenses at \$1,800 for a total budget of \$1,800. Seconded, voted unanimously.

MOTION: To recommend 197 Surety Bonds salaries at \$0 and expenses at \$1,600 for a total budget of \$1,600. Seconded, voted unanimously.

MOTION: To recommend 198 Pensions salaries at \$0 and expenses at \$1,698,889 for a total budget of \$1,698,889. Seconded, voted unanimously.

MOTION: To recommend 199 Town Office salaries at \$0 and expenses at \$95,000 for a total budget of \$95,000. Seconded, voted unanimously.

MOTION: To recommend 211 Police (non-recurring) salaries at \$0 and expenses at \$119,000 for a total budget of \$119,000. Seconded, 7 in favor 1 abstain.

MOTION: To recommend 220 Fire salaries at \$1,776,015 and expenses at \$147,900 for a total budget of \$1,923,915.

Discussion: It was noted that these budget numbers are based on FY2016, because the new Fire contract has not yet been settled.

Seconded, voted unanimously.

MOTION: To recommend 225 Public Safety Communications salaries at \$0 and expenses at \$14,400 for a total budget of \$14,400. Seconded, voted unanimously.

MOTION: To recommend 240 Central Dispatch salaries at \$449,089 and expenses at \$10,545 for a total budget of \$459,634.

Discussion: These budget figures include \$10,000 in salaries line for a new part-time dispatcher.

Seconded, 7 approved, 1 opposed.

MOTION: To recommend 251 Inspectors salaries at \$148,097 and expenses at \$6,250 for a total budget of \$154,347. Seconded, voted unanimously.

MOTION: To recommend 254 Sealer of Weights & Measures salaries at \$4,718 and expenses at \$2,805 for a total budget of \$7,523. Seconded, voted unanimously.

MOTION: To recommend 291 Civil Defense salaries at \$0 and expenses at \$10,700 for a total budget of \$10,700.

Discussion: A member asked what this line was used for. \$100 is for meals and shelter for a disaster event and the remaining \$10,600 is the annual maintenance cost for the 911 emergency notification system.

Seconded, 7 approved, 1 abstained.

MOTION: To recommend 292 Dog Office salaries at \$19,848 and expenses at \$6,152 for a total budget of \$26,000. Seconded, voted unanimously.

MOTION: To recommend 296 Insect Control salaries at \$2,816 and expenses at \$2,159 for a total budget of \$4,975. Seconded, voted unanimously.

MOTION: To recommend 410 Engineering salaries at \$167,340 and expenses at \$67,650 for a total budget of \$234,990. Seconded, 7 approved, 1 abstained.

MOTION: To recommend 511 Sanitarian salaries at \$11,628 and expenses at \$680 for a total budget of \$12,308. Seconded, voted unanimously.

MOTION: To recommend 541 Council on Aging salaries at \$140,701 and expenses at \$11,100 for a total budget of \$151,801. Seconded, voted unanimously.

MOTION: To recommend 542 Council on Aging (non-recurring) salaries at \$0 and expenses at \$5,835 for a total budget of \$5835.

Discussion: This line was added to the budget from an item on the additional funding list to purchase a new copier for the Council on Aging.

Seconded, 4 in favor, 3 opposed.

MOTION: To recommend 543 Veterans salaries at \$26,000 and expenses at \$74,930 for a total budget of \$100,930. Seconded, voted unanimously.

MOTION: To recommend 591 Cemeteries salaries at \$0 and expenses at \$30,399 for a total budget of \$30,399.

Discussion: Carolyn asked why there was no money in the salary line. Nancy explained it was because there is an unpaid Cemetery Commission that oversees the cemeteries.

Seconded, voted unanimously.

MOTION: To recommend 610 Parks & Recreation salaries at \$263,724 and expenses at \$59,074 for a total budget of \$322,798. Seconded, voted unanimously.

MOTION: To recommend 650 Historical Commission salaries at \$0 and expenses at \$250 for a total budget of \$250. Seconded, voted unanimously.

MOTION: To recommend 690 Public Access Television salaries at \$15,000 and expenses at \$0 for a total budget of \$15,000. Seconded, voted unanimously.

MOTION: To recommend 700 Long Term Debt salaries at \$0 and expenses at \$821,500 for a total budget of \$821,500. Seconded, voted unanimously.

MOTION: To recommend 702 Interest on Debt salaries at \$0 and expenses at \$138,438 for a total budget of \$138,438. Seconded, voted unanimously.

Next Finance Committee meeting is March 29, 2016

Motion was made to adjourn at 8:50p.m. Seconded, voted unanimously.

Debbie Brennan  
Staff Accountant