



## ***Town of Wilbraham***

Board of Water Commissioners  
240 Springfield Street  
Wilbraham, Massachusetts 01095

### **MINUTES OF MEETING**

April 7, 2016

The Wilbraham Board of Water Commissioners called the meeting to order at 8:50 am at the Wilbraham Town Hall. Commissioners present were: Thomas Pilarcik and Mary McCarthy . Also present were Ed Miga, DPW Director, and Mike Framarin, Water Superintendent.

#### **MINUTES:**

Motion was made and unanimously voted to accept the Minutes of the March 3, 2016 meeting.

#### **MWRA:**

The flows for the month of March matched February flows, which was a million gallons per day. We have a tight system.

#### **BUDGET:**

Received an updated assessment from the CVA. It is down \$12,000.00 from the original assessment. We will be receiving another revision for our assessment the end of March and the final in June. The Town Account was informed of the change and she is adjusting the budget. Insurance rates have increased. The increase 14% amounts to about \$10,000.00. There is no real net gain.

#### **WATER DEPARTMENT BUSINESS:**

Meter Readings: Ninety-nine percent of the books have been completed. Curently working on work orders.

Water bills: There is \$13,600.00 still outstanding.

CVA: Nothing new.

Generators: DEP requires generators at Brookmont and McIntosh. It went out to bid. The gas company has been paid Agreement signed with MEMA and Tighe & Bond. Jeff Faulkner is working on design. Columbia Gas is bringing gas up Brookmont Drive for the generator. The gas company went down \$3,000.00. It may go down further, as some of the neighbors have expressed interest in hooking up into the gas line. As people hook up, our cost will go down.

DEP: Once every three (3) years DEP has an inspection of the water system. DEP indicated that everything looks good. DEP informed Michael that they are looking to add homes with irrigation systems to test backflow devices. They want to broaden it to residential. We should be receiving their report in mid-May.

We charge \$75.00 for each backflow test. It entails a lot of paperwork and scheduling that must be submitted to the state. The cost of installing and testing these devices in residential homes will be passed on to the residents. We would have to hire one or two more people in order to test the devices.

Michael prepares for about a month for their (DEP) visit. Documentation of the General Master Plan, maintenance plan, leak detection paperwork, backflow records, literally 1,000 pieces of paper was made available to DEP.

**OTHER BUSINESS:**

Michael and two technicians will be attending a training relative to revised chloroform rule.

In the next year or two we will have a tank inspection. The last inspection indicated that the tank needed some work – fencing, repainting, concrete work. This was our first capital project and the work has been completed.

We are looking at retained earnings this year to try and keep rates down.

**NEW BUSINESS:**

**NEXT MEETING:**

The next meeting is scheduled for May 5, 2016 at 8:45AM.

Motion was made and seconded to adjourn the meeting. @ 9:21AM.

Respectfully submitted,

Donna E. Daviau  
Administrative Assistant.