



COMMISSION ON DISABILITY Wilbraham, Massachusetts

Meeting Minutes of Thursday, 26 May, 2016
Wilbraham Town Hall
240 Springfield Street

Members in Attendance: Steve Fratoni, Diane DaSilva, Earl Way,
Mary Lou Fabbo, Beverly Litchfield.

Members Absent: Barbara Harrington, Jean Courtney, Maggie Wurm, Edward White.

Staff Present: Lance Trevalion

Guest: Scout Jeff Maconni

Chairman Steve Fratoni called the meeting to order at 4:35 p.m.

Approval of Minutes.

Beverly Litchfield made a motion to accept the minutes of Thursday, April 21, 2016 as written. Mary Lou Fabbo seconded the motion. All in favor.

New Business:

Agenda was tabled temporarily to allow guest; Eagle Scout candidate Jeff Maconni, to present his project idea. He proposed to replace the two accessible planting structures at the Community Gardens with four of a stronger, more long lasting design. He had examined the existing boxes and others in the area and come up with his own design with drawings and material lists. At this time he has raised \$270 in cash, store credit, and material donations. His plan is to preassemble the wooden structures at home and the onsite completion will be very straight forward. He hopes to get boxes in place this Sunday and the COD will work with the Community Gardens for the liner and soil. The COD offered, by unanimous vote, to cover any cost shortfall up to \$160. He hopes to have his project and paperwork complete in time for the June 14th Eagle Scout Board of Review.

Old Business:

Results of the Annual Town Meeting were discussed:

- Steve Fratoni reported that participation at the Community Fest was positive and should be repeated in future years.
- Article 35, CPA Grant request was approved at \$143,600. After July 1st, the Town (Lance) will contact Architect Kevin Shea to initiate the preparation of bid specs and plans. Steve will keep in contact with Lisa from the Children's Museum. On site construction is anticipated to be next summer during the building's usual seasonal closing.

- Article 52, to increase the parking fine to \$200 was approved. After approved as constitutional by the MA Attorney General, the COD will discuss the distribution of "Fine \$200" signs. These are standard pre-made signs costing about \$7.00 each.

FY 2016 Grant:

Town has suspended its relationship with the consultant hire to design and permit the dock on Spec Pond. Town Building Inspector (Lance) will act as General Contractor using Town resources to complete the job. The Town asphalt contract will be used for the sloped walkway to the platform. The first estimates of the railings requested by other Commission members is for \$686 per section and may have to wait for further funding.

Revisions to ADA Notice & Grievance:

A draft of the ADA required Grievance procedure showing the Town Council's revisions was distributed, discussed, and approved unanimous vote by the Commission. Chairperson will now move it for Board of Selectmen approval. See attached documents.

Employer's Project:

Members of the COD will give a presentation at the monthly Rotary Club dinner on Wednesday September 28th at the Anchor House Restaurant. Steve will mention the COD and Marylou Fabbo will give a presentation on ADA and Employment. Dinner starts at 6:15 and presentation from 7 to 7:30.

COD Elections:

Nominations and elections of officers for the COD will be held at the September meeting. A vice-Chairperson position will be added.

Next Meeting:

- Thursday September 22nd 2016, 4:30 p.m. at Wilbraham Town Hall.
- Additional to be determined.

Adjournment

Beverly Litchfield made a motion to adjourn the meeting at 5:40 p.m. with Earl Way second. All in favor.

Attachment #1:



NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the [name of public entity] will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: [name of public entity] does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: [Name of public entity] will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in [name of public entity's] programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: [Name of public entity] will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in [name of public entity] offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of [name of public entity], should contact the office of [name and contact information for ADA Coordinator] as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the [name of public entity] to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of [name of public entity] is not accessible to persons with disabilities should be directed to [name and contact information for ADA Coordinator].

[Name of public entity] will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Town of Wilbraham
Americans with Disabilities Act Public Notice

The Town of Wilbraham does not discriminate on the basis of disability in admission to, access to, or operation of its programs, services or activities.

The Town does not discriminate on the basis of disability in its hiring or employment practices.

Equal Access to Public Meetings:

All Town sponsored public meetings and hearings must be held in locations that are accessible to people with disabilities, including people who use wheelchairs.

Effective Communication:

Persons with disabilities who need either:

- (1) Auxiliary aids and services for effective communication, or
- (2) Written materials in alternative formats, or
- (3) Reasonable modifications in policies and procedures,

in order to access programs and activities of the Town of Wilbraham, are invited to make their needs known to the Town's ADA Coordinator.

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Respectfully Submitted
Steve Fratoni, Chairperson