

Wilbraham Public Library/Board of Trustees

October 18, 2016

Attendance: Karen Demers, Marjorie Williams, Linda Moriarty, Lucy Pelland, Jim Jurgens, Ray Burk

Call to order: 5:31 p.m.

The board went into a brief Executive Session at this time on a motion made by Lucy and Marjorie

Last month's minutes were read and accepted on a motion made by Ray and Lucy

Chairman's Report: Jim is still working on adding another trustee to the library board

Library Director's Report:

1. Upcoming programs include: a book signing by Garry Brown on Oct. 22, The Living Roots of Music on Oct. 29, a performance of "Love Letters" on Nov. 5<sup>th</sup>, a class on Essential Oils on Nov. 7<sup>th</sup>, and a teen movie on Nov. 8<sup>th</sup> at 1:30 p.m.
2. Karen is working on the waiver process for recertification of the WPL
3. Interviews will be held next week for a Part-time Asst. Reference Librarian
4. Strategic Plan update: a work in progress; we need more staff and one trustee
5. Karen has completed a preliminary FY17 budget report; a motion was made by Lucy and Marjorie to accept the budget, subject to audit

Friends Report:

1. Some \$500.00 was made on the spring trip
2. The Friends are sponsoring an art show in November
3. Money is being spent on signs for the Book Sale
4. The Friends safety basket will be raffled on Oct. 29<sup>th</sup>

Building/Renovations Report:

1. A meeting on lighting is planned for Nov. 10<sup>th</sup> - or Nov. 30<sup>th</sup>
2. Waiting for a quote for another new door for the library

LIFT:

1. There is \$58,700 in the LIFT account
2. Recent donations include money from the Garden Club and the Wilb. Women's Club

Meeting adjourned at 6:44 p.m. on a motion made by Ray and Lucy

Next Meeting is Tuesday, Nov. 15, 2016 at 5:30 p.m.