

**WILBRAHAM PLAYGROUND AND RECREATION COMMISSION**  
**MINUTES**

**Date: November 3, 2016**

**Time: 5:45pm**

**Location: Wilbraham Senior Center**

**Attendance**

**Present: Bryan Litz, Stan Soja, Marian Heineman, Aaron Tillberry, Jon Stogner, CW Zimmer, Bill Scatolini, Patty Silk**

**Guest: Katey Casey, Shelly Coville, Jim Coville (Falcons cheerleading coaches 3<sup>rd</sup>-8<sup>th</sup>) and Pat Reagan**

**I. Meeting Called To Order.** Meeting called to order by Mr. Scatolini at 5:45pm

**II. Minutes from Previous Meetings Approved and Accepted.**

A motion was made by Mr. Zimmer to approve and accept the October minutes, second by Mr. Soja all in favor.

**III. Bills Submitted for Approval:**

*T-Mobile \$62.12*

*Play-Well Technologies \$4,550.00*

**IV. Correspondence.**

Rec Basketball – A group of 8<sup>th</sup> grade players were refunded their money after confusion of not being placed on the same team in the Rec League. The coaches/players believed they would be able to stay together as a team but that is not how the league is run after the player evaluation and coach draft. These players have moved their team to the Hampden CYO league.

RHWhite – Bryan has received a bill for \$7,294.34 which is \$4,030.34 over the amount that was allocated to fix the sewer problem at Spec Pond. Bryan will approach the Board of Selectmen next week to explain the bill and see if they will help with the payment out of a different account.

TIMES Article – A nice article was written by Mr. Scatolini in the Times.

New Truck – The Rec Dept has purchased a new work vehicle.

**V. Committee Reports.**

**A. Country Club (Patricia Silk and Marian Poe Heineman)** Minutes were submitted to the board via email. Mr. Scatolini will look into the bylaws between the town, CC, and Rec Dept to review and gain a better understanding of our role with the Country Club of Wilbraham. This group meets on the 2<sup>nd</sup> Monday of the month.

**B. F.O.R. (Bryan Litz)** – Continue to review fundraising programs they are doing and seeing what is working and what may need changes or updated.

**C. Community Preservation (Aaron Tillberry)** – The deadline was moved to Jan 12 to submit projects. No projects submitted at this point. Housing may be submitting a project. Looking for a needs assessment for rec projects. Mr. Litz will put together a detailed proposal for Rec projects for the December meeting.

*1. Pavilion Landscaping*

*2. Beach*

*3. Spec Pond Weeds*

**D. Selectmen Liaison (Bill Scatolini)** – Mr. Scatolini has set up a meeting with Mr. Boilard regarding Mr. Litz's vacation time. Town Administrator will look into it.

**E.** Open Space (CW Zimmer) – none at this time.

**F.** Sports Associations/Committees (Bryan Litz) – Covered under Old Business in Fall Close Out

## **VI. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of Meeting.**

Pat Reagan attended the meeting as a follow up for his proposal to increase his hours and work load within the department. The committee will review the handouts that outline his role and the programs he has added and wants to add if his hours are increased from 17 to 30 per work week. The committee will take this under advisement and respond to Pat in the near future.

## **VII. Old Business.**

- A.** *Fall Close-Out – Erin sent out a detailed report to the committee highlighting the Fall Soccer, Field Hockey, and Competitive Baseball try-outs and next steps. Programs ran smoothly with younger kids getting the chance to experience playing at Spec Pond Complex.*
- B.** *Project Update: Pavilion Signage, Kiosk, Picnic Area, Memorial – Mr. Litz will work on a detailed analysis of what is needed for December meeting*
- C.** *Bylaws*
  - 1. Spec Pond Kiosk – Working on proper signage and wording for Spec Pond Kiosk.*
  - 2. 3 – 5 Years – tabled until December meeting*

## **VIII. New Business.**

- A.** *Winter Program Update – basketball up and running with suburban practicing and Rec will start soon.*
- B.** *Fall 2017 Speaker- Chris Waddell – Mr. Litz and Mr. Soja met with the High School administration. Rec will work with the HS on funding and working on a program for both middle schools and presentation at HS. Community will be invited to an evening program.*
- C.** *Cheerleading – The program is looking into bringing the program under the rec umbrella. They are having a difficult time finding parents to step up to help out and the ownership of the program is falling on the 2 coaches who both have children that are out of the program. They need to have quality supervision to make sure kids are supervised during practice and SAFE. 37 kids were involved in the grades 3-8 program during the 2016 season. Clinic hosted in the Spring which attracts the kids to participate in the fall program. Season consist of a fall season with clinic in the Spring. Cheerleading has their own equipment and is looking into getting new mats which they have already fundraised for and hope to purchase for next season. The team practices 2 days a week. Rec Board is asking for the group to forward information to Bryan to highlight how the program is run and what the roles of a coach/assistant coach are. The Rec board will take this under advisement and see if they can help this program move in the proper direction so these girls continue to have a quality program.*
- D.** *Parking – WMS, Spec Maintenance Building - tabled until December*

## **IX. Adjournment.**

Motion made by Mrs. Silk to adjourn the meeting at 7:28pm, Mr. Stogner second the motion.

*Minutes respectfully submitted by Jon Stogner*