

**TOWN OF WILBRAHAM
COMMUNITY PRESERVATION COMMITTEE
240 SPRINGFIELD STREET,
WILBRAHAM, MASSACHUSETTS 01095**

PROJECT PROPOSAL FORM

PROJECT TITLE: HISTORIC PROPERTIES INVENTORY
CPA Funding Requested: \$ 10,000 Total Project Cost: \$ 10,000
Name of Applicant: WILBRAHAM HISTORICAL COMMISSION
Sponsoring Organization (if applicable): _____

Mailing Address: 240 SPRINGFIELD ST WILBRAHAM MA 01095

Daytime Phone: 413 599-3009 Email: mailman927@yahoo.com

Are supporting documents attached to this form? Yes Number of Pages: 3

Please indicate to which of the Community Preservation categories this project applies :

Open Space Preservation
 Historic Preservation

Affordable Housing
 Public Recreation

PLEASE ATTACH THE FOLLOWING INFORMATION. Please respond to each question separately, indicating the question number. Please type all responses.

1. General project description and goals with projected schedule for project completion, including target dates for interim tasks and goals.
2. Community Need: Why is this project needed?
3. Community Support: What is the nature of support for this project?
4. Budget: What is the total budget for the project and how will CPA funds be spent? All items of expenditure for CPA funds must be clearly identified. What other funding sources have been committed for this project? (use Budget Form provided)
5. Maintenance: If ongoing maintenance is required for this project, how will it be funded and who will be responsible?
6. Project location: Please include a map showing property location and any schematic drawings of the proposed project as appropriate.

Additional information, if applicable:

- 7. Documentation that the applicant has control over the site.
- 8. Evidence that the project conforms to the conservation, zoning, building and other regulations of the Town of Wilbraham.

Applicant's Signature: *Walter M. Clark, Jr.* Date: JAN 22, 2015

Printed Name: WALTER M. CLARK, JR
CHAIRMAN
WILBRAHAM HISTORICAL COMMISSION

For Community Preservation Committee Use

Received on _____ Reviewed on _____
Recommendation: _____ Amount _____ Funding Cycle FY _____



Town of Wilbraham
Community Preservation Committee
Historic Properties Inventory 2015

1. To continue the ongoing inventory of Wilbraham historical resources. Project expected to be completed by December 2015.

2. This inventory is essential to identify structures and resources significant to the history of Wilbraham.

3. Affected homeowners have been very positive to the inclusion of their properties in the inventory. Digital copies of inventory are provided to the Wilbraham Atheneum and the Wilbraham Public Library.

4. \$10,000.00 is the total budget. No other funding sources committed. See Attachment B.

5. N/A

6. N/A

7. N/A

8. N/A

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BUDGET FORM

Project Name: HISTORICAL PROPERTIES INVENTORY
 Applicant: WILBRAHAM HISTORICAL COMMISSION

SOURCES OF FUNDING		
Source	Amount	
Community Preservation Act Fund	\$ 10,000	
Total Project Funding	\$	

PROJECT EXPENSES		
Expense	Amount	Please indicate which expenses will be funded by CPA Funds:
<u>SEE ATTACHMENT B</u>		
Total Project Expenses	\$	

Please feel free to photocopy or recreate this form if more room is needed.

ATTACHMENT A

Scope of Services

Wilbraham Historical Commission

Historic Properties Inventory

The following outlines the scope of work which the Pioneer Valley Planning Commission will perform as consultant to the Town of Wilbraham Historical Commission:

The Pioneer Valley Planning Commission (PVPC) will meet and work with the Historical Commission to develop a list of properties that will serve as a basis for the inventory. This list may include properties not previously inventoried as well as those for which updated forms are desired.

The PVPC will prepare a base map for the inventory indicating the location of the properties to be included in the inventory.

The PVPC will prepare the forms in the Massachusetts Historic Commission (MHC) digital format using, if possible, town digital assessor's maps. The PVPC will create a data sheet for the inventory using the standard MHC format.

The PVPC will prepare National Register Criteria Statements for the properties that are judged eligible for the National Register of Historic Places.

The PVPC will print two sets of the inventory and data sheet, including original photographs, on archival paper for the Wilbraham Historical Commission and the Massachusetts Historical Commission. The PVPC will submit the digital inventory forms to the Wilbraham Historical Commission on a CD.

Historic Properties Inventory 2015

Attachment B

Project Budget

Pioneer Valley Planning Commission

Labor

Develop list of resources to be inventoried	4 hours @ \$80	\$320
Photograph and describe architecture	5 hours @\$80	\$400
Selection of base map for inventory	50 hours @\$80	\$4000
Research history of resources	35 hours @80.	\$2800
Prepare digital inventory forms with digital photographs and maps, National Register Criteria Statements, data sheet and CD	14.75 hours @ \$80	\$1180
Prepare 2 sets of hard copies of inventory forms on archival paper	5 hours @ \$80	\$400
Enter properties on base map	5 hours @ \$80	\$400
Total Labor		\$9500

Direct Costs

Travel	\$200
Photography	\$200
Printing	\$100
Total Direct Costs	\$500
Project Total	\$10000