

***Attention voters of Wilbraham:***

# **Annual Town Meeting**

## **Town of Wilbraham**



**Warrant and Budget  
Annual Town Meeting  
May 16, 2016  
7:00 PM  
Minnechaug Regional High School**

***Please bring this workbook with you.***

# WARRANT

ANNUAL TOWN MEETING, MAY 16, 2016  
ANNUAL TOWN ELECTION, MAY 21, 2016

HAMPDEN COUNTY, SS

TO ANY OF THE CONSTABLES OF THE TOWN OF WILBRAHAM IN THE COUNTY OF HAMPDEN,

*Greetings:*

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of Wilbraham qualified to vote in elections and in Town affairs to meet at **Minnechaug Regional High School (PRECINCTS A, B, C, & D)** in said Wilbraham on **Saturday, the 21th day of May, 2016 when the polls will be open between the hours of 8:30 AM and 6:30 PM**, then and there to act on the following:

To give their votes to the election of officers on one ballot for the following Town Officers: Selectman for three years; Assessor for three years; one Regional School Committee member for three years; Cemetery Commissioner for three years; Water Commissioner for three years; two Library Trustees for three years; Planning Board member for five years; Housing Authority member for five years.

All business of said meeting, except the election of such officers and the determination of such matters as by law are required to be elected or determined by ballot, shall be considered at **7:00 PM, on Monday, the 16<sup>th</sup> day of May, 2016 at the Minnechaug Regional High School Auditorium**, in said Town, then and there to act on the following articles:

**Articles designated for the Consent Agenda (\*) are considered routine and will be acted upon with a single motion. Items may be removed from the Consent Agenda by the Moderator in order to address any voter concerns or questions.**

**Second Night. If there is considerable business remaining as the clock approaches 11:00 PM, the Moderator will consider a motion to adjourn to a second session.**

**\*ARTICLE 1. Choosing miscellaneous officials (consent agenda).** To choose one Poundkeeper; two Surveyors of Lumber; two Measurers of Wood and Charcoal; two Field Drivers; two Weighers of Grain; all for a term of one year.

*Explanation:* The Town has a tradition that these positions be filled by election at each Annual Town Meeting.

**\*ARTICLE 2. Hearing reports (consent agenda).** To hear and act on reports of all officers and committees whose duties require them to report to said meeting.

*Explanation:* Under this Article, Town Meeting formally accepts the 2015 Town Report.

**ARTICLE 3. Funding Transfers FY 2016.** To see if the Town will vote to transfer sums of money previously appropriated but unexpended from certain FY 2016 budgets for the purpose of funding certain FY 2016 budgets which are insufficient to meet needed expenditure levels for the balance of the fiscal year, pursuant to Section 33B of Chapter 44 of the Massachusetts General Laws, or take any other action relative thereto.

*Explanation:* This Article proposes to cover shortfalls in FY 2016 departmental budgets with surpluses identified in other departmental budgets.

**Finance Committee Recommendation: To be Made at Town Meeting.**

**\*ARTICLE 4. Ambulance Fund Transfer (consent agenda).** To see if the Town will vote to appropriate \$30,000 from Receipts Reserved for Appropriation for Ambulance to the FY 2016 Ambulance Budget for the purpose of covering overtime, or take any other action relative thereto.

*Explanation:* The Ambulance Fund is a self-supporting budget, and this Article appropriates money from ambulance receipts to balance unanticipated overtime payments in FY 2016.

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**ARTICLE 5. Parliamentary Procedures.** To see if the Town shall adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½) as amended, and as set forth in a document entitled "Article 5, Exhibit A," on file with the Town Clerk, or take any other action relative thereto.

*Explanation:* Under this Article, Town Meeting agrees to accept the Finance Committee's revenue estimates for the FY 2017 budget, and to keep total expenditures in balance with revenues. A voter making a motion to increase spending must identify the funding source.

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**ARTICLE 6. Compensation for elected Town officials.** To see if the Town will vote to fix the compensation for all elected Town Officers for the fiscal year beginning July 1, 2016 and ending June 30, 2017, or take any other action relative thereto.

*Explanation:* State law requires Annual Town Meeting to set the compensation of elected officials.

*Finance Committee Recommendation:* Finance Committee Recommends approval of this Article.

**ARTICLE 7. Budget appropriations.** To hear and act on the report of the Finance Committee together with the appropriations recommended by them and to raise such sums of money as may be deemed necessary for defraying the expenses of the Town for the ensuing fiscal year and appropriate the same and vote how the same shall be raised or provided for, or take any other action relative thereto.

*Explanation:* This Article presents the Finance Committee's recommendations for the FY 2017 budget. Any amendment to increase any budget item may only be presented according to the guidelines set forth in Article 5, Parliamentary Procedures.

*Finance Committee Recommendation:* Finance Committee Recommends approval of the FY 2017 Annual Budget in the amounts listed in the Proposed Appropriations Budget.

**\*ARTICLE 8. Water Enterprise Fund Budget (consent agenda).** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Water Enterprise Fund, or take any other action relative thereto.

*Explanation:* This Article establishes the budget for the Water Enterprise Fund and the funding sources for said enterprise fund.

*Finance Committee Recommendation:* Finance Committee Recommends approval of this Article.

**\*ARTICLE 9. Water Enterprise Fund Reserve Fund (consent agenda).** To see if the Town will vote to appropriate from water receipts the sum of \$25,000.00 or any other sum, for a Fiscal Year 2017 Reserve Fund under the Water Enterprise Fund, determine how this appropriation should be provided for, or take any other action relative thereto.

*Explanation:* This article would provide a special reserve fund under the Water Enterprise Fund to meet "unforeseen and extraordinary" costs to that fund.

*Finance Committee Recommendation:* Finance Committee Recommends approval of this Article.

**\*ARTICLE 10. Wastewater Enterprise Fund Budget (consent agenda).** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Wastewater Enterprise Fund, or take any other action relative thereto.

*Explanation:* This Article establishes the budget for the Wastewater Enterprise Fund and the funding sources for said enterprise fund.

*Finance Committee Recommendation:* Finance Committee Recommends approval of this Article.

**\*ARTICLE 11. Wastewater Enterprise Fund Reserve Fund (consent agenda).** To see if the Town will vote to appropriate from wastewater receipts the sum of \$5,000.00 or any other sum, for a Fiscal Year 2017 Reserve Fund under the Wastewater Enterprise Fund, determine how this appropriation should be provided for, or take any other action relative thereto.

*Explanation:* This Article would provide a special reserve fund under the Wastewater Enterprise Fund to meet "unforeseen and extraordinary" costs to that fund.

*Finance Committee Recommendation:* Finance Committee Recommends approval of this Article.

**\*ARTICLE 12. Solid Waste Enterprise Fund Budget (consent agenda).** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Solid Waste Enterprise Fund, or take any other action relative thereto.

*Explanation:* This Article establishes the budget for the Solid Waste Enterprise Fund and the funding sources for said enterprise fund.

*Finance Committee Recommendation:* Finance Committee Recommends approval of this Article.

**\*ARTICLE 13. Solid Waste Enterprise Fund Reserve Fund (consent agenda).** To see if the Town will vote to appropriate from solid waste receipts the sum of \$4,000.00 or any other sum, for a Fiscal Year 2017 Reserve Fund under the Solid Waste Enterprise Fund, determine how this appropriation should be provided for, or take any other action relative thereto.

*Explanation:* This Article would provide a special reserve fund under the Solid Waste Enterprise Fund to meet "unforeseen and extraordinary" costs to that fund.

*Finance Committee Recommendation:* Finance Committee Recommends approval of this Article.

**ARTICLE 14. Authorization to borrow for capital outlays.** To see if the Town will vote to borrow a sum of money for the following purposes:

- 1) in accordance with Section 7(3A) of Chapter 44 of the Massachusetts General Laws for remodeling, reconstructing or making extraordinary repairs to public buildings owned by the Town, including original equipment and landscaping, paving and other site improvements; and
- 2) in accordance with Section 7(9) of Chapter 44 of the Massachusetts General Laws for the cost of departmental equipment;
- 3) in accordance with Section 7(1) of Chapter 44 of the Massachusetts General Laws for the construction or reconstruction of surface drains, sewers, sewerage systems and sewage treatment and disposal facilities, or take any other action relative thereto.

*Explanation:* This Article authorizes borrowing in support of the Town's five-year capital improvements plan, which will be outlined at Town Meeting and presented in the motion.

*Finance Committee Recommendation:* Finance Committee Recommends approval of this Article.

**\*ARTICLE 15 Receipts reserved for appropriation for ambulance (consent agenda).** To see if the Town will vote to appropriate a sum of money [\$729,587] from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services, operating and capital costs, pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws, or take any other action relative thereto.

*Explanation: This Article appropriates funding from ambulance billing receipts to support the town's ambulance service.*

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**\*ARTICLE 16. Appropriations for Ambulance Depreciation Account (consent agenda).** To see if the Town will vote to appropriate a sum of money [\$50,000] from Receipts Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws, or take any other action relative thereto.

*Explanation: This Article appropriates funding from ambulance billing receipts to a holding account which accumulates funding for the future replacement of the ambulance vehicle.*

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**\*ARTICLE 17. Receipts reserved for appropriation for cemeteries (consent agenda).** To see if the Town will vote to appropriate a sum of money [\$20,000] from Receipts Reserved for Appropriation for Cemeteries to Cemetery Expenses, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the Massachusetts General Laws, or take any other action relative thereto.

*Explanation: This Article appropriates funding from cemetery receipts to support operation of town cemeteries.*

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**ARTICLE 18. Reserve Fund.** To see if the Town will vote to raise and appropriate, transfer from available funds (free cash), transfer from Overlay Surplus, or otherwise fund, a sum of money for a Fiscal Year 2017 Reserve Fund, or take any other action relative thereto.

*Explanation: Under State law, the Town is allowed to maintain a Reserve Fund to meet "unforeseen and extraordinary" costs that arise during the year. The Finance Committee must approve transfers from the Reserve Fund.*

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**ARTICLE 19. Special Appropriation for road repaving and preservation.** To see if the Town will vote to raise and appropriate, transfer from the Stabilization Fund, or transfer from available funds (free cash), \$150,000 to repave, resurface and/or crack seal public ways, or take any other action relative thereto.

*Explanation: This Article would provide additional funding for re-pavement and road surface preservation of streets in Wilbraham. This will be the sixth year of a ten-year effort to catch up on the DPW's pavement management plan.*

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**ARTICLE 20. Special Appropriation for demolition of town property at 2451 Boston Road.** To see if the Town will vote to raise and appropriate, transfer from the Stabilization Fund, or transfer from available funds (free cash), \$140,000 to demolish and remove the Town owned building at 2451 Boston Road, or take any other action relative thereto.

*Explanation: The Town of Wilbraham foreclosed on the property at 2451 Boston Road for non-payment of real estate taxes. This property has been unsellable due to the hazardous material contained in the building. The Town plans to remove the building and sell the property to mitigate the real estate tax loss and the cleanup costs due to the foreclosure of the property.*

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**ARTICLE 21. Other Post-Employment Benefits Liability Trust Fund.** To see if the Town will vote to raise and appropriate or transfer from the following available funds (free cash, water receipts, wastewater receipts, solid waste receipts, receipts reserved for appropriation for ambulance) a sum of money to be placed into the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of Massachusetts General Laws Chapter 32B, Section 20, or take any other action relative thereto.

FUND	SOURCE	AMOUNT
General Fund	Raise and Appropriate	\$250,000
Water Enterprise Fund	Water Receipts	\$8,100
Wastewater Enterprise Fund	Wastewater Receipts	\$3,500
Solid Waste Enterprise Fund	Solid Waste Receipts	\$1,600
Receipts Reserved for Appropriation for Ambulance	Receipts Reserved for Appropriation for Ambulance	\$6,500

*Explanation: This Article would provide further funding of the Other Post-Employment Benefits Liability Trust Fund established to continue prefunding the town's unfunded actuarial liability of health care and other post-employment benefits.*

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**ARTICLE 22. Municipal Building Insurance Fund:** To see if the Town will vote to raise and appropriate, or transfer from available funds (free cash), one thousand dollars (\$1,000) to be placed in the Building Insurance Fund, or take any other action relative thereto.

*Explanation:* This Article would place an additional amount into the Building Insurance Fund, used to pay for uninsured or underinsured property losses. To avoid this fund from reverting to free cash at the end of fiscal year, the Town must maintain an appropriation.

**Finance Committee Recommendation:** Finance Committee Recommends approval of this Article.

**ARTICLE 23. Stabilization Fund:** To see if the Town will vote to raise and appropriate, transfer from overlay surplus (certified as excess by the Board of Assessors pursuant to Section 25 of Chapter 59 of the Massachusetts General Laws), or transfer from other available funds (free cash), a sum of money to be added to the Stabilization Fund and an additional sum of money to be added to the Capital Stabilization Fund, both in accordance with Section 5B of Chapter 40 of the Massachusetts General Laws, or take any other action relative thereto.

*Explanation:* This Article will fund the Stabilization Fund and Capital Stabilization Fund, the Town's savings accounts.

**Finance Committee Recommendation:** Finance Committee Recommends approval of this Article.

**ARTICLE 24. Zoning By-Law Amendment – Miscellaneous Housekeeping Revisions.** To see if the Town will vote to amend the Wilbraham Zoning By-Law by revising Sections 2.2, 2.3.2, 4.7, and 13.5.1.3 and by deleting Sections 9.2 and 10.3 as set forth in a document entitled "Article 24-Zoning Amendment Exhibit A" on file with the Town Clerk, or take any other action relative thereto. (PLANNING BOARD RECOMMENDS) (*2/3*rds. vote)

*Explanation:* This Article seeks to amend the Wilbraham Zoning By-Law by revising the Flexible Non-subdivision (Estate Lot) regulations in section 4.7; by deleting references to the Groundwater Protection District in sections 2.2 and 2.3.2 and the Groundwater Protection District regulations in section 9.2; by deleting the Gas & Oil Pipelines regulations in section 10.3; and by revising site plan approval applicability in section 13.5.1.3.

**ARTICLE 25. Zoning By-Law Amendment - Rezoning from R-26 to N.O.** To see if the Town will vote to amend the Wilbraham Zoning By-Law and the accompanying Zoning Map referenced therein by rezoning from Residence-26 (R-26) to Neighborhood Office (N.O.) a parcel of land containing approximately 32,940 square feet of land located at 384 Main Street owned by the Wilbraham & Monson Academy as more particularly described on a plan on file with the Town Clerk entitled "Article 25-Zoning Amendment Exhibit B", or take any other action relative thereto. (PLANNING BOARD RECOMMENDS) (*2/3*rds. vote)

*Explanation:* This Article seeks to amend the Wilbraham Zoning Map by rezoning land located at 384 Main Street from Residence-26 to Neighborhood Office.

**ARTICLE 26. Zoning By-Law Amendment - Rezoning from R-15 to G.B.** To see if the Town will vote to amend the Wilbraham Zoning By-Law and the accompanying Zoning Map referenced therein by rezoning from Residence-15 (R-15) to General Business (G.B.) a parcel of land containing approximately 12,419 square feet being the southerly portion of land located at 4V Forest Street owned by Frank L. Reed, Inc., as more particularly described on a plan on file with the Town Clerk entitled "Article 26-Zoning Amendment Exhibit C", or take any other action relative thereto. (PLANNING BOARD RECOMMENDS) (*2/3*rds. vote)

*Explanation:* This Article seeks to amend the Wilbraham Zoning Map by rezoning the southern portion of land located at 4V Forest Street from Residence-15 to General Business.

**ARTICLE 27. Acceptance of Public Way(s).** To see if the Town will vote to accept as a public way, pursuant to layouts filed by the Board of Selectmen with the Town Clerk, the extension of Daniele Drive, and Nicola Way, or take any other action relative thereto.

*Explanation:* Roads must be designated as "public ways" by Town Meeting in order for the Town to accept full responsibility for their maintenance, and they must meet certain criteria to be accepted as "public ways." Through this Article the Town formally accepts as "public ways" roads that qualify for that designation.

**ARTICLE 28. Release of Easements.** To see if the Town will vote to authorize the Board of Selectmen to release, discontinue or terminate storm water drainage easement #3 granted to the Town of Wilbraham on land known as Lot 12, Washington Heights Subdivision, located at 26 Carla Lane as set forth in a deed dated June 6, 2012, and recorded in the Hampden County Registry of Deeds at Book 19295, Page 191; and storm water drainage easement #4 granted to the Town of Wilbraham on land known as Lot 13, Washington Heights Subdivision, located at 29 Carla Lane and Lot 14, Washington Heights Subdivision, located at 27 Carla Lane as set forth in a deed dated June 6, 2012, and recorded in the Hampden County Registry of Deeds at Book 19295, Page 193, or take any other action relative thereto.

*Explanation:* This Article seeks to terminate two storm water drainage easements granted to the Town when the Washington Heights Subdivision was approved by the Planning Board in 2012. Due to an approved redesign of the storm water drainage system in 2015, these easements are no longer needed. With the consent of the Planning Board, the developer of the subdivision is requesting that these obsolete easements be released to give the future homeowners less encumbered use of the affected properties.

**ARTICLE 29. Temporary Easements for East Street Bridge Project.** To authorize the Board of Selectmen to acquire the following land parcels and or rights in land parcels for the purpose of obtaining a secure and public right of way as follows:

TEMPORARY EASEMENTS	
Parcel	Area (Square Feet)
TE-2	3,574
TE-4	9,997
TE-6	3,902

Further, that the Selectmen may acquire these parcels, or modification of these parcels or other required parcels through all legal means, including donations, purchase or eminent domain; that subject parcels are currently identified on plans drafted by Alfred Benesch & Company dated February 4, 2016, Titled “Preliminary Right of Way Bridge Preservation (Bridge No. L-16-002=W-35-002 (OMA)) East Street Over Chicopee River in the Towns of Ludlow and Wilbraham”; further, to raise, appropriate or transfer from available funds an amount not to exceed \$10,000 to defray any associated right of way expenses connected with this project, or take any other action relative thereto.

*Explanation:* This Article will allow for the construction of the Bridge Preservation Project (Bridge No. L-16-002=W-35-002 (OMA)), East Street Bridge over Chicopee River in the Towns of Ludlow and Wilbraham. Any funds necessary to defray right of way expenses shall be transferred from Chapter 90 funds.

**Finance Committee Recommendation:** Finance Committee Recommends approval of this Article.

**ARTICLE 30. Community Preservation Program Budget.** To see if the Town will vote to appropriate or reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative costs, community preservation projects and other expenses in fiscal year 2017, with each item to be considered a separate appropriation; or take any other action in relation thereto.

APPROPRIATIONS	
FY 2017 estimated revenues for Administrative Costs	\$2,500
<b>RESERVES:</b>	
FY 2017 estimated revenues for Historic Preservation Reserves	\$39,723
FY 2017 estimated revenues for Community Housing Reserves	\$39,723
FY 2017 estimated revenues for Open Space Reserves	\$39,723
FY 2017 estimated revenues for Non-Committed Reserves	\$278,063
FY 2017 estimated total of revenue in Reserves	\$397,232
Estimated new surcharge collections for FY 2017	\$345,419
Estimated State Match for FY 2017	\$51,813
FY 2017 estimated total	\$397,232

*Explanation:* This Article provides funding to the Community Preservation Committee for Administrative costs. Additionally, the Community Preservation Act (CPA) requires Town Meeting to appropriate or reserve for future appropriation at least 10% of the estimated annual CPA revenue for acquisition and initiatives for each of the following categories: Open Space, Community Housing, Historic Preservation and Non-Committed. Approval of this article is intended to satisfy the requirement for FY 2017. Currently, the FY 2017 State matching share is estimated at 15% of our estimated current year’s revenues; surcharge \$345,419 and State matching share (15%) \$51,813.

**Finance Committee Recommendation:** Finance Committee Recommends approval of this Article.

**ARTICLE 31. Community Preservation Program Project for Mount Marcy.** To see if the Town will vote to transfer \$50,000 from the Community Preservation Open Space Fund and \$100,000 from the Community Preservation Non-Committed Fund to acquire by purchase a parcel of land referred to as "Mount Marcy" consisting of 47.31 acres located at 611V Glendale Road for open space for passive recreation under the Community Preservation Act, and to condition said transfers of Community Preservation Funds upon the town obtaining \$200,000 in additional federal or state grants or monies as may be available for acquisition of the aforementioned parcel, and to authorize the Board of Selectmen and/or Conservation Commission to grant a permanent restriction on said land, if applicable, pursuant to M.G.L. 44B, Sec. 12, or take any other action relative thereto.

*Explanation:* This Article would provide CPA funding to purchase a 47.31 acre parcel, referred to as "Mount Marcy" and located at 611V Glendale Road so to preserve open space for passive recreation for public enjoyment. Expenditure of these CPA funds is conditioned upon the Town obtaining an additional \$200,000 in grants to purchase the subject parcel which has a purchase price of \$350,000. In addition the Minnechaug Land Trust would hold a conservation restriction on the subject parcel as required by M.G.L. c. 44B, Sec. 12.

**Finance Committee Recommendation:** Finance Committee does not recommend approval of this Article.

**ARTICLE 32. Community Preservation Program Project for Preservation of Town Record Books.** To see if the Town will vote to transfer \$9,282 from the Community Preservation Historic Preservation Fund for a Community Preservation Project for the preservation of town record books in the custody of the Town Clerk, or take any other action relative thereto.

*Explanation:* This Article would provide funding for the continued restoration and preservation of the Town's record books under the supervision of the Town Clerk.

**Finance Committee Recommendation:** Finance Committee Recommends approval of this Article.

**ARTICLE 33. Community Preservation Program Project for the Country Club of Wilbraham Clubhouse.** To see if the Town will vote to transfer \$4,800 from the Community Preservation Historic Preservation Fund for a Community Preservation Project to provide funding for a maintenance and improvement project to preserve the physical structure of the Country Club of Wilbraham's Clubhouse, or take any other action relative thereto.

*Explanation:* This Article would provide CPA funding to the Country Club of Wilbraham (CCW) to assist with the purchase of professional services to remove bat and animal excrement from the attic space of the CCW's Clubhouse so to preserve, rehabilitate and restore the physical structure of the building.

**Finance Committee Recommendation:** Finance Committee Recommends approval of this Article.

**ARTICLE 34. Community Preservation Program Project for a Forest Management Plan.** To see if the Town will vote to transfer \$10,000 from the Community Preservation Non-Committed Fund for a Community Preservation Project to implement a CPA funded Forest Management Plan prepared for a Town owned property on Three Rivers Road, or take any other action relative thereto.

*Explanation:* This Article would use CPA funds to contract with a forester to prepare a Forest Cutting Plan and develop project specifications and proposals for forest harvesting on Town owned property. The Forester will work cooperatively with the Conservation Commission to mark trees for removal and delineate the harvesting area. The Town will contract with a licensed timber harvester to implement the Forest Cutting Plan. In addition, the Forest Management Plan and work to be conducted will also include trail creation and a maintenance plan. The project is under the direction of the Wilbraham Conservation Commission.

**Finance Committee Recommendation:** Finance Committee Recommends approval of this Article.

**ARTICLE 35. Community Preservation Program Project for the Wilbraham Children's Museum.** To see if the Town will vote to transfer \$40,000 from the Community Preservation Historic Preservation Fund and \$106,470 Community Preservation Non-Committed Fund for a Community Preservation Project to provide funding for construction oversight and construction to make the Wilbraham Children's Museum fully accessible and to finish accessibility code renovations to the Wilbraham Children's Museum, or take any other action relative thereto.

*Explanation:* This Article would provide CPA funding to the Wilbraham Commission on Disability to purchase professional services and materials to provide construction oversight and complete construction to renovate the Wilbraham Children's Museum, to include a new entrance, new bathrooms, and additional requirements to make the building accessible and compliant with federal and state accessibility code requirements.

**Finance Committee Recommendation:** Finance Committee Recommends approval of this Article.

**ARTICLE 36. Community Preservation Program Project for Bathrooms Inside the Wilbraham Soccer Club Pavilion.** To see if the Town will vote to transfer \$82,750 from the Community Preservation Non-Committed Fund for a Community Preservation Project to provide funding for the completion of renovations of the Wilbraham Soccer Club's Pavilion to include two functioning bathrooms with handicap accessibility, or take any other action relative thereto.

*Explanation:* This Article would provide CPA funding to the Wilbraham Soccer Club to purchase professional services and materials to construct two functioning bathrooms with handicap accessibility inside the Wilbraham Soccer Club's Pavilion.

**Finance Committee Recommendation:** Finance Committee Recommends approval of this Article.

**\*ARTICLE 37. Community Gardens Revolving Fund (consent agenda).** To see if the Town will vote to reauthorize a revolving fund for the use of the Conservation Commission, to accept revenue from lot rental fees at the community gardens, which shall be used to purchase goods, tools and services, including water resources, for the use of the gardeners at the Community Gardens, and further to transfer the balance from the FY 2016 revolving fund to the FY 2017 revolving fund in accordance with Section 53E½ of Chapter 44 of the Massachusetts General Laws, or take any other action relative thereto.

*Explanation:* State law allows the Town to authorize revolving funds to collect and disburse specific fee revenues; and requires that Annual Town Meeting approve these accounts each year.

**Finance Committee Recommendation:** Finance Committee Recommends approval of this Article.

**\*ARTICLE 38. Authorization to dispose of surplus equipment (consent agenda).** To see if the Town will authorize the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town, or take any other action relative thereto.

*Explanation:* Each year, Town Meeting may authorize the Board of Selectmen to dispose of surplus equipment.

**Finance Committee Recommendation:** Finance Committee Recommends approval of this Article.

**\*ARTICLE 39. Grants Authorization (consent agenda).** To see if the Town will vote to authorize the Board of Selectmen to apply for and accept federal or state grants or monies as may be available and to authorize the expenditure of any such grants or funds received from the LAND Grant Program, and to authorize the Board of Selectmen and/or Conservation Commission to grant a conservation restriction on said parcel(s) of land, if applicable, pursuant to the provisions of G.L. c.44B, Section 12, such grants in accordance with the terms of said grants, or take any other action relative thereto.

*Explanation:* Certain grant programs require a Town Meeting vote of authorization for application and expenditure.

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**\*ARTICLE 40. Council on Aging Revolving Fund (consent agenda).** To see if the Town will vote to reauthorize a revolving fund for the use of the Council on Aging to accept revenue from program fees and donations which shall be used for program expenses and further to transfer the balance from the FY 2016 revolving fund to the FY 2017 revolving fund in accordance with Section 53E½ of Chapter 44 of the Massachusetts General Laws, or take any other action relative thereto.

*Explanation:* State law allows the Town to authorize revolving funds to collect and disburse specific fee revenues, and requires that Annual Town Meeting approve these accounts each year.

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**\*ARTICLE 41. Compost Bin Revolving Fund (consent agenda).** To see if the Town will vote to reauthorize a revolving fund for the use of the Disposal and Recycling Center, to accept revenue from the sale of compost bins which shall be used to purchase additional compost bins, and further to transfer the balance of the FY 2016 revolving fund to the FY 2017 revolving fund in accordance with Section 53E½ of Chapter 44 of the Massachusetts General Laws, or to take any other action relative thereto.

*Explanation:* State law allows the Town to authorize revolving funds to collect and disburse specific fee revenues, and requires that Annual Town Meeting approve these accounts each year.

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**\*ARTICLE 42. Cemetery Revolving Fund (consent agenda).** To see if the Town will vote to reauthorize a revolving fund for the use of the Cemetery Commission, to accept revenue from the sale of boundary markers, foundations, winter access charges, and for opening and closing graves, which shall be used to purchase boundary markers, foundations, winter access charges, and to open and close graves, and further to transfer the balance from the FY 2016 revolving fund to the FY 2017 revolving fund in accordance with Section 53E½ of Chapter 44 of the Massachusetts General Laws, or to take any other action relative thereto.

*Explanation:* State law allows the Town to authorize revolving funds to collect and disburse specific fee revenues, and requires that Annual Town Meeting approve these accounts each year.

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**\*ARTICLE 43. Authorization to enter into lease/purchase agreements (consent agenda).** To see if the Town will vote to authorize the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee any contract for the lease with an option to purchase, or take any other action relative thereto.

*Explanation:* This Article authorizes the Board of Selectmen to enter into lease/purchase agreements.

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**ARTICLE 44. Acceptance of deeds.** To see if the Town will vote to accept such deeds and grants of interests in land to the Town recorded at the Hampden County Registry of Deeds or the Hampden County Land Registration Office since the date of the last Annual Town Meeting as filed by the Board of Selectmen with the Town Clerk as “Article 44, Exhibit A”, or take any other action relative thereto.

*Explanation:* Under this Article Town Meeting votes to accept certain interests in land that have been deeded or granted to the Town during the past year.

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**ARTICLE 45. Rescind Unused Borrowing Authorizations.** To see if the Town will vote to rescind the unused borrowing authority whose final cost was less than the amount authorized by a previous Town meeting:

UNISSUED AMOUNT	DATE OF APPROVAL	WARRANT ARTICLE	ORIGINAL PURPOSE
\$34,000	5/16/11	23	Recreation Facilities (Spec Pond Improvements)
\$129,000	5/12/15	47	Equipment Purchase

*Explanation:* This Article seeks Town Meeting permission to rescind borrowing authority granted in a prior Town Meeting. This is a housekeeping Article that removes the borrowing authority for amounts that exceed the bonds issued. Rescinding the excess borrowing capacity for completed projects cleans up our books and improves our financial position in the eyes of the rating agencies. No actual cash is involved in the Article.

**Finance Committee Recommendation: Finance Committee Recommends approval of this Article.**

**ARTICLE 46. Town By-Law Amendment –Fines for Violations.** To see if the Town will vote to modify existing Town By-Laws Section 103 “Fines for Violations” by deleting it in its entirety and replacing it with the following: “Any persons violating any of the provisions of Article VI, Regulation of Public Conduct or of Article VII, Traffic By-Laws, shall be punished by a fine not to exceed fifty dollars (\$50) for each offense, unless otherwise provided for by Mass. Gen. Laws or by these By-Laws”, or take any other action relative thereto.

*Explanation:* This Article sets the minimum fines in the By-Laws to \$50.00 for each offense, unless otherwise specified in a particular By-Law, or in the Mass. Gen. Laws.

**ARTICLE 47. Town By-Law Amendment –Dog Licensing.** To see if the Town will vote to modify existing Town By-Laws Section 604 “Dog Licensing, etc.” by adding language to Section 604.1 “Definitions” at the end of the paragraph as follows: “Section 604.1 Definitions: Wilbraham Police Officers shall also have the responsibility for enforcement of town By-Laws relating to dogs.”, or take any other action relative thereto.

*Explanation:* This Article allows the Wilbraham Police Department to enforce the By-Laws relating to dogs.

**ARTICLE 48. Town By-Law Amendment –Constables.** To see if the Town will vote to modify existing Town By-Laws Section 409 “Constables” by deleting it in its entirety and replacing it with the following: “Section 409 Constables: The Board of Selectmen shall appoint two Constables for terms not to exceed three (3) years. The Constables shall serve as warrant posters acting in accordance with Mass. Gen. Laws.”, or take any other action relative thereto.

*Explanation:* This Article will allow the Board of Selectmen to appoint Constables for a term not to exceed three years, and assigns the duties of Warrant Posters to the Constables.

**ARTICLE 49. Town By-Law Amendment –Warrant Posters.** To see if the Town will vote to modify existing Town By-Laws Section 412 “Warrant Posters” by deleting the Section in its entirety, or take any other action relative thereto.

*Explanation:* This Article eliminates the position of Warrant Posters.

**ARTICLE 50. Adoption of New General By-Law – Article VI, Section 635 – Litter.** To see if the Town will vote to modify the existing Town By-Laws Article VI Regulation of Public Conduct by adding a Section 635 "Litter" as set forth in a document entitled “Article 50—Town By-Law Adoption Exhibit A” on file with the Town Clerk, or take any other action relative thereto.

*Explanation:* This Article would set forth regulations regarding littering in public places.

**ARTICLE 51. Town By-Law Amendment - Obedience to Traffic Instructions.** To see if the Town will vote to modify the existing Town By-Laws Article VII Traffic By-Laws - Section 705 "Obedience to Traffic Instructions" by deleting it in its entirety and replacing it with the following as set forth in a document entitled “Article 51—Town By-Law Amendment Exhibit B” on file with the Town Clerk, or take any other action relative thereto.

*Explanation:* This Article would set forth town traffic regulations regarding the movement of vehicles relative to obedience to traffic instructions, following too closely, the use of care when starting, stopping, turning, or backing, emerging from alleys or private driveways, one way traffic, clinging to motor vehicles, and driving on the sidewalk.

**ARTICLE 52. Town By-Law Amendment – Parking Prohibited.** To see if the Town will vote to modify the existing Town By-Laws Article VII Traffic By-Laws - Section 706 (c) (3) "Fines" by deleting it in its entirety and replacing it with the following as set forth in a document entitled “Article 52--Town By-Law Amendment Exhibit C” on file with the Town Clerk, or take any other action relative thereto.

*Explanation:* This Article would increase fines for the offenses relative to parking in Disabled Veterans/Handicap Persons parking spaces.

**ARTICLE 53. Adoption of new General By-Law – Article VI, Section 637 - Public Consumption of Marijuana or Tetrahydrocannabinol.** To see if the Town will vote to modify the existing Town By-Laws Article VI Regulation of Public Conduct by adding a Section 637 "Public Consumption of Marijuana or Tetrahydrocannabinol " as set forth in a document entitled “Article 53—Town By-Law Adoption Exhibit D” on file with the Town Clerk, or take any other action relative thereto.

*Explanation:* This Article would set forth regulations regarding the Public Consumption of Marijuana or Tetrahydrocannabinol.

**ARTICLE 54. Town By-Law Amendment –Consumption of Intoxicating Beverages.** To see if the Town will vote to modify existing Town By-Laws Section 603, “Consumption of Intoxicating Beverages, etc.”, as follows: To change the fines set forth in Section 603 from \$50.00 to \$100.00, or take any action relative thereto.

*Explanation:* This Article would amend fines for consuming intoxicating beverages in public from \$50.00 to \$100.00 to make them consistent with the proposed new By-Law for the Consumption of Marijuana.

**ARTICLE 55. Petitioned Article—Zoning By-Law Amendment—Family Day Care Home Definition.** To see if the Town will vote to amend the Wilbraham Zoning By-Law by revising the definition of "Family Day Care Home" listed in Section 1.3 by eliminating the words "the total number of children shall not exceed six (6)" and substituting the words "the total number of children shall not exceed ten (10)", or take any action relative thereto. (*2/3 rds. vote*)

*Explanation:* This Article would amend the maximum number of children allowed in a home day care to not exceed ten (10) which is consistent with the Massachusetts Early Education and Care State Regulation maximum for Family Child Care as set forth in 606 CMR 7.02

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And to transact such other business as may properly come before this meeting;

And you are directed to serve this warrant by posting attested copies thereof at the Town Office Building and the Library in said Town, seven days at least before the time of holding said meeting.

*Hereof fail not,* and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid. Given under our hands this eleventh day of April, two thousand and sixteen.

Robert J. Boilard, Selectman  
Susan C. Bunnell, Selectman  
Robert W. Russell, Selectman



**Proposed Appropriations FY 2017 Budget (Article 7)**

**This is a preliminary budget and may be updated at Town Meeting**

			FY 2015 Expended	FY 2016 Appropriation	FY 2017 Dept. Submission	FY 2017 TA/BOS Proposed	Finance Comm. Recommended
111	Legal Counsel	Salaries		\$0	\$0	\$0	\$0
		Expense	\$161,996	\$150,000	\$150,000	\$150,000	\$150,000
		Total	\$161,996	\$150,000	\$150,000	\$150,000	\$150,000
113	Town Meeting	Salaries	\$17,108	\$15,350	\$27,700	\$27,700	\$27,700
		Expense	\$11,480	\$9,505	\$15,420	\$15,420	\$15,420
		Total	\$28,588	\$24,855	\$43,120	\$43,120	\$43,120
122	Selectmen/ Town Administrator	Salaries	\$371,914	\$328,241	\$380,994	\$380,994	\$380,994
		Expense	\$55,672	\$52,150	\$50,080	\$51,080	\$51,080
		Total	\$427,585	\$380,391	\$431,074	\$432,074	\$432,074
123	BOS/TA (Non Recurring)	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$14,688	\$70,000	\$50,000	\$50,000	\$50,000
		Total	\$14,688	\$70,000	\$50,000	\$50,000	\$50,000
134	Accounting	Salaries	\$169,546	\$184,046	\$172,136	\$172,136	\$172,136
		Expense	\$31,913	\$36,875	\$35,525	\$35,525	\$35,525
		Total	\$201,460	\$220,921	\$207,661	\$207,661	\$207,661
137	Assessors	Salaries	\$184,864	\$193,968	\$188,593	\$188,593	\$188,593
		Expense	\$18,602	\$28,800	\$28,800	\$28,800	\$28,800
		Total	\$203,466	\$222,768	\$217,393	\$217,393	\$217,393
138	Treasurer/Collector	Salaries	\$170,529	\$215,657	\$216,110	\$216,110	\$216,110
		Expense	\$52,264	\$53,900	\$53,900	\$53,900	\$53,900
		Total	\$222,793	\$269,557	\$270,010	\$270,010	\$270,010
154	Information Technology	Salaries	\$181,668	\$223,951	\$226,931	\$226,931	\$226,931
		Expense	\$178,282	\$207,930	\$207,930	\$207,930	\$207,930
		Total	\$359,950	\$431,881	\$434,861	\$434,861	\$434,861
161	Town Clerk	Salaries	\$129,027	\$131,587	\$131,587	\$131,587	\$131,587
		Expense	\$3,615	\$4,325	\$4,325	\$4,325	\$4,325
		Total	\$132,643	\$135,912	\$135,912	\$135,912	\$135,912
163	Registrars of Voters	Salaries	\$4,813	\$5,700	\$8,700	\$8,700	\$8,700
		Expense	\$4,944	\$5,155	\$5,955	\$5,955	\$5,955
		Total	\$9,756	\$10,855	\$14,655	\$14,655	\$14,655
171	Conservation	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$1,352	\$27,904	\$1,500	\$1,500	\$1,500
		Total	\$1,352	\$27,904	\$1,500	\$1,500	\$1,500
179	Planning	Salaries	\$102,017	\$105,060	\$103,853	\$103,853	\$103,853
		Expense	\$4,369	\$6,550	\$6,550	\$6,550	\$6,550
		Total	\$106,386	\$111,610	\$110,403	\$110,403	\$110,403
191	Facility Maintenance	Salaries	\$65,103	\$69,729	\$69,729	\$69,729	\$69,729
		Expense	\$162,395	\$179,100	\$154,100	\$154,100	\$154,100
		Total	\$227,498	\$248,829	\$223,829	\$223,829	\$223,829
192	Town Properties	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$328,884	\$434,840	\$432,710	\$432,710	\$432,710
		Total	\$328,884	\$434,840	\$432,710	\$432,710	\$432,710
193	General Insurance	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$391,317	\$459,500	\$468,500	\$468,500	\$468,500
		Total	\$391,317	\$459,500	\$468,500	\$468,500	\$468,500

			FY 2015 Expended	FY 2016 Appropriation	FY 2017 Dept. Submission	FY 2017 TA/BOS Proposed	Finance Comm. Recommended
194	Group Insurance	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$1,043,146	\$1,179,356	\$1,263,639	\$1,263,639	\$1,263,639
		Total	\$1,043,146	\$1,179,356	\$1,263,639	\$1,263,639	\$1,263,639
195	Capital Projects - School	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$0	\$0	\$0	\$0	\$0
		Total	\$0	\$0	\$0	\$0	\$0
196	Town Report	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$1,634	\$1,800	\$1,800	\$1,800	\$1,800
		Total	\$1,634	\$1,800	\$1,800	\$1,800	\$1,800
197	Surety Bonds	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$1,478	\$1,600	\$1,600	\$1,600	\$1,600
		Total	\$1,478	\$1,600	\$1,600	\$1,600	\$1,600
198	Pensions	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$1,421,844	\$1,549,240	\$1,698,889	\$1,698,889	\$1,698,889
		Total	\$1,421,844	\$1,549,240	\$1,698,889	\$1,698,889	\$1,698,889
199	Town Office	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$70,464	\$80,000	\$95,000	\$95,000	\$95,000
		Total	\$70,464	\$80,000	\$95,000	\$95,000	\$95,000
210	Police	Salaries	\$2,106,955	\$2,148,140	\$2,267,898	\$2,267,898	\$2,267,898
		Expense	\$144,222	\$183,587	\$185,587	\$185,587	\$185,587
		Total	\$2,251,178	\$2,331,727	\$2,453,485	\$2,453,485	\$2,453,485
211	Police (Non-Recurring)	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$76,985	\$70,000	\$119,000	\$84,000	\$84,000
		Total	\$76,985	\$70,000	\$119,000	\$84,000	\$84,000
220	Fire	Salaries	\$1,636,979	\$1,733,192	\$1,776,015	\$1,776,015	\$1,776,015
		Expense	\$150,053	\$147,900	\$147,900	\$147,900	\$147,900
		Total	\$1,787,031	\$1,881,092	\$1,923,915	\$1,923,915	\$1,923,915
221	Fire (Non-Recurring)	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$32,965	\$4,305	\$0	\$0	\$0
		Total	\$32,965	\$4,305	\$0	\$0	\$0
225	Public Safety Communications	Salaries			\$0	\$0	
		Expense		\$14,400	\$14,400	\$14,400	\$14,400
		Total		\$14,400	\$14,400	\$14,400	\$14,400
240	Central Dispatch	Salaries	\$412,717	\$417,765	\$449,089	\$449,089	\$449,089
		Expense	\$4,424	\$10,545	\$10,545	\$10,545	\$10,545
		Total	\$417,141	\$428,310	\$459,634	\$459,634	\$459,634
251	Inspectors	Salaries	\$129,778	\$139,886	\$148,097	\$148,097	\$148,097
		Expense	\$4,599	\$6,250	\$6,250	\$6,250	\$6,250
		Total	\$134,377	\$146,136	\$154,347	\$154,347	\$154,347
254	Sealer of Weights & Measures	Salaries	\$4,624	\$4,718	\$4,718	\$4,718	\$4,718
		Expense	\$1,161	\$2,980	\$2,805	\$2,805	\$2,805
		Total	\$5,785	\$7,698	\$7,523	\$7,523	\$7,523
291	Civil Defense	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$15,090	\$10,700	\$10,700	\$10,700	\$10,700
		Total	\$15,090	\$10,700	\$10,700	\$10,700	\$10,700

			FY 2015 Expended	FY 2016 Appropriation	FY 2017 Dept. Submission	FY 2017 TA/BOS Proposed	Finance Comm. Recommended
292	Dog Officer	Salaries	\$19,332	\$19,848	\$19,848	\$19,848	\$19,848
		Expense	\$4,651	\$6,152	\$6,152	\$6,152	\$6,152
		Total	\$23,983	\$26,000	\$26,000	\$26,000	\$26,000
294	Tree Warden	Salaries	\$9,720	\$9,915	\$9,915	\$9,915	\$9,915
		Expense	\$38,007	\$38,891	\$43,891	\$43,891	\$43,891
		Total	\$47,727	\$48,806	\$53,806	\$53,806	\$53,806
296	Insect Control	Salaries	\$2,759	\$2,816	\$2,816	\$2,816	\$2,816
		Expense	\$0	\$2,159	\$2,159	\$2,159	\$2,159
		Total	\$2,759	\$4,975	\$4,975	\$4,975	\$4,975
301	Hampden- Wilbraham Regional School District Assessment	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$22,498,027	\$23,470,477	\$24,000,842	\$23,900,842	\$23,900,842
		Total	\$22,498,027	\$23,470,477	\$24,000,842	\$23,900,842	\$23,900,842
410	Engineering	Salaries	\$163,749	\$167,032	\$167,340	\$167,340	\$167,340
		Expense	\$51,552	\$117,650	\$67,650	\$67,650	\$67,650
		Total	\$215,302	\$284,682	\$234,990	\$234,990	\$234,990
420	Highway	Salaries	\$623,613	\$615,588	\$615,615	\$615,615	\$615,615
		Expense	\$1,016,718	\$874,210	\$924,210	\$924,210	\$924,210
		Total	\$1,640,331	\$1,489,798	\$1,539,825	\$1,539,825	\$1,539,825
511	Sanitarian	Salaries	\$11,154	\$11,628	\$11,628	\$11,628	\$11,628
		Expense	\$680	\$680	\$680	\$680	\$680
		Total	\$11,834	\$12,308	\$12,308	\$12,308	\$12,308
541	Council on Aging	Salaries	\$133,304	\$138,078	\$140,701	\$140,701	\$140,701
		Expense	\$9,825	\$11,100	\$11,100	\$11,100	\$11,100
		Total	\$143,129	\$149,178	\$151,801	\$151,801	\$151,801
542	COA (Non- Recurring)	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$0	\$0	\$5,835	\$5,835	\$5,835
		Total	\$0	\$0	\$5,835	\$5,835	\$5,835
543	Veterans	Salaries	\$15,205	\$15,488	\$26,000	\$26,000	\$26,000
		Expense	\$55,716	\$72,930	\$74,930	\$74,930	\$74,930
		Total	\$70,921	\$88,418	\$100,930	\$100,930	\$100,930
591	Cemeteries	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$30,182	\$30,399	\$30,399	\$30,399	\$30,399
		Total	\$30,182	\$30,399	\$30,399	\$30,399	\$30,399
610	Library	Salaries	\$456,841	\$480,207	\$450,185	\$450,185	\$450,185
		Expense	\$202,105	\$221,307	\$219,296	\$219,296	\$219,296
		Total	\$658,947	\$701,514	\$669,481	\$669,481	\$669,481
620	Parks & Recreation	Salaries	\$212,594	\$253,402	\$263,724	\$263,724	\$263,724
		Expense	\$55,614	\$57,074	\$59,074	\$59,074	\$59,074
		Total	\$268,208	\$310,476	\$322,798	\$322,798	\$322,798
650	Historical Commission	Salaries	\$0	\$0	\$0	\$0	\$0
		Expense	\$0	\$250	\$250	\$250	\$250
		Total	\$0	\$250	\$250	\$250	\$250
690	Public Access Television	Salaries	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
		Expense	\$0	\$0	\$0	\$0	\$0
		Total	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000

		FY 2015 Expended	FY 2016 Appropriation	FY 2017 Dept. Submission	FY 2017 TA/BOS Proposed	Finance Comm. Recommended	
700	Long Term Debt	Salaries	\$0	\$0	\$0	\$0	
		Expense	\$705,000	\$771,500	\$821,500	\$821,500	\$821,500
		Total	\$705,000	\$771,500	\$821,500	\$821,500	\$821,500
702	Interest on Debt	Salaries	\$0	\$0	\$0	\$0	
		Expense	\$72,394	\$79,085	\$138,438	\$138,438	\$138,438
		Total	\$72,394	\$79,085	\$138,438	\$138,438	\$138,438
Salaries Total		\$7,350,914	\$7,645,992	\$7,894,922	\$7,894,922	\$7,894,922	
Expense Total		\$29,130,310	\$30,743,061	\$31,629,816	\$31,495,816	\$31,495,816	
Operating Budget							
Total		\$36,481,224	\$38,389,053	\$39,524,738	\$39,390,738	\$39,390,738	

## Article 5, Exhibit A - Parliamentary Procedure for Financial Matters

### PARLIAMENTARY PROCEDURE TO BE FOLLOWED WITH RESPECT TO ADOPTION OF BUDGET (ARTICLE 7) AND OTHER APPROPRIATIONS

- All motions to appropriate funds not recommended by the Finance Committee, increase an appropriation recommended by the Finance Committee, or change the method of funding from the recommendation of the Finance Committee under any article considered at this Annual Town Meeting shall be made in writing, signed by the proponent, and shall be delivered to the Moderator after said motion has been seconded, and shall, if said motion proposes to appropriate funds in excess of the Finance Committee's recommendation, or decrease funding from fees or other sources of revenue which has been recommended by the Finance Committee, specify the specific available fund or the specific portion of the town budget which shall be reduced in an amount sufficient to fund said appropriation, increased appropriation or reduced funding under consideration.
- In connection with the discussions of said motion, it shall be appropriate for the Town Meeting to consider the effect which an appropriation increase or reduction in the portion of the town budget proposed by said article would have upon the town.
- After said written motion has been discussed, a tentative vote shall then be taken by the Town Meeting which shall not, however, be binding upon the Town Meeting. If said motion receives a majority of those voting, it shall be retained for final consideration and vote by the Town Meeting at the conclusion of the initial presentation of all proposed appropriation increases or decreases under Article 7. If said motion fails to receive a majority of those voting in said tentative vote, it shall not be subject to further consideration by said Town Meeting.
- At the conclusion of the presentation of Article 7, before consideration of the main motions with respect to Article 7 all of those written motions relating to appropriations, increases or decreases in appropriations or decreases in funding from fees or other sources of revenue which have received a tentative majority vote shall then be presented by the Moderator for final consideration after the Finance Committee has analyzed said written motions and has prepared a summary showing the cumulative effect that the adoption of said written motions would have upon the proposed appropriations under Article 7. Said written motions shall be considered in the order in which they were presented but no motions not previously presented for tentative vote shall be considered unless requested by two-thirds vote of the Town Meeting.
- The Finance Committee shall certify to the Moderator prior to the commencement of discussion on Article 7, upon request, the amount available for appropriation by said Town Meeting, taking into account appropriations already made and appropriations recommended by the Finance Committee which have not yet been voted upon. No motion shall be considered which attempts to appropriate an amount in excess of that which the Finance Committee certifies to be available for appropriation under the provisions of Chapter 580 of the Acts of 1980, as amended (Proposition 2½).

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## Exhibits for Voter Reference

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*Annual Town Meeting exhibits, referenced in the Warrant, are available in advance at the Office of Town Clerk and will be distributed at meeting:*

<b>Article 5</b>	Parliamentary Procedures – Exhibit A
<b>Article 24</b>	Zoning Bylaw Amendment – Exhibit A: Miscellaneous Housekeeping Revisions
<b>Article 25</b>	Zoning Bylaw Amendment – Exhibit B: Rezoning from R-26 to Neighborhood Office (N.O.)
<b>Article 26</b>	Zoning Bylaw Amendment – Exhibit C: Rezoning from R-15 to General Business (G.B.)
<b>Article 44</b>	Acceptance of Deeds – Exhibit A
<b>Article 50</b>	Town By-Law Adoption– Exhibit A: Adoption of New General By-Law-Article VI, Section 635: Litter.
<b>Article 51</b>	Town By-Law Amendment - Exhibit B: Obedience to Traffic Instructions.
<b>Article 52</b>	Town By-Law Amendment - Exhibit C: Parking Prohibited.
<b>Article 53</b>	Town By-Law Adoption – Exhibit D: Adoption of new General By-Law – Article VI, Section 637: Public Consumption of Marijuana or Tetrahydrocannabinol.

**ELECTIONS**  
**Saturday May 21**  
**Polls Open from 8:30 AM to 6:30 PM**

**Minnechaug Regional High School (PRECINCTS A, B, C, and D)**

To give their votes to the election of officers on one ballot for the following Town Officers: Selectman for three years; Assessor for three years; one Regional School Committee member for three years; Cemetery Commissioner for three years; Water Commissioner for three years; two Library Trustees for three years; Planning Board member for five years; Housing Authority member for five years.

Prepared and distributed by the Board of Selectmen, May 2016

**Visit the Town of Wilbraham website for more information: [www.wilbraham-ma.gov](http://www.wilbraham-ma.gov)**