

TOWN OF WILBRAHAM
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WILBRAHAM BROADBAND ADVISORY COMMITTEE MEETING
Thursday, January 26th, 2023, at 6:00P.M.
AGENDA
(Posted 1/20/23)

This meeting will be conducted virtually via Go To Meeting
To join this meeting from your computer, tablet or smartphone, please visit:

<https://meet.goto.com/958155317>

You may also dial in using your phone.

Access Code: 958-155-317

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(571\) 317-3129](tel:+15713173129)

1. Review/amend/accept minutes from meeting on 1/12/23
2. EntryPoint Networks
 - a. General update
3. Government/Admin updates: Susan Bunnell/Nick Breault/Town Counsel(?)
 - a. Digital Equity Grant draft application
 - i. Review/discuss/amend and/or approve final draft
 - ii. Next steps
 - b. RFQ process update (i.e., Owner's Project Management firm)
 - i. Review/discuss/amend and/or approve final draft
 - ii. Next steps
 - c. Town Counsel update/discussion
 - i. Privacy policy
 - ii. Contest/sweepstakes legalities
 - iii. Miscellaneous topics/updates
4. MA Broadband Coalition
 - a. Review of initial meeting (1/24/23)
5. Official document repository update
6. Marketing/PR; topics include:
 - a. Public outreach initiatives:
 - i. Town Meeting (Monday, May 15th?)
 1. Facilitation/participation
 - ii. Formal presentation discussion

- iii. Meeting specific brochure/handout
 1. Review/discuss/amend
 2. Ordering process
 - b. Swag/promotional items
 - i. Initial order review
 - c. Brochure (general)
 - i. Review/discuss/amend
 - d. Website (<https://www.wilbrahamfiber.com>):
 - i. Blog page live
 1. Future topics/submissions
 7. Official Town/Committee website/page (<https://www.wilbraham-ma.gov/367/Broadband-Advisory-Committee>):
 - i. General update
 8. Other business (for topics not reasonably anticipated 48 hours in advance of meeting)
 9. Open session
 - a. Citizen's open forum
 10. Next meeting
 11. Adjournment