

TOWN OF WILBRAHAM
240 Springfield Street
Wilbraham, Massachusetts 01095

Tom Newton
Felix Zayas
John Boudreau
Biff Simpson
Mat Nelson



Phone: (413) 596-2800
FAX: (413) 596-9256
broadband@wilbraham-ma.gov

WILBRAHAM BROADBAND ADVISORY COMMITTEE MEETING
Wednesday, February 8th, 2023, at 6:00P.M.
AGENDA
(Posted 2/3/23)

This meeting will be conducted virtually via Go To Meeting
To join this meeting from your computer, tablet or smartphone, please visit:

<https://meet.goto.com/801550197>

You may also dial in using your phone.

Access Code: 801-550-197

United States (Toll Free): +1 (877) 309-2073

United States: +1 (646) 749-3129

1. Review/amend/accept minutes from meeting on 1/26/23
2. Government/Admin updates: Susan Bunnell/Nick Breault/Town Counsel (Atty. Brian Winner)
 - a. Digital Equity Grant application status
 - i. Status update (if available)
 - b. RFQ process update (i.e., Owner's Project Management firm)
 - i. Review/discuss any additional revisions
 - ii. Next steps/process discussion
 - c. Town Counsel discussion
 - i. Review topics/questions submitted by Members in advance
3. MA Broadband Coalition
 - a. General updates
4. Marketing/PR; topics include:
 - a. Brochure (general)
 - i. Review content edits
 - ii. Initial Order (quantity)
 - b. Public outreach initiatives:
 - i. Town Meeting (Monday, May 15th?)
 1. Facilitation/participation
 - c. Swag/promotional items
 - i. Initial order review (Mat)
 - ii. Lawn signs

- d. Website (<https://www.wilbrahamfiber.com>):
 - i. Blog submission (John Boudreau)
 - 1. Review/amend/vote to publish
 - 2. Future topics/submissions
 - 3. FAQ updates/additions
 - e. Hampden-Wilbraham Times Article
 - f. EntryPoint Interview/Infomercial on Public Access & WilbrahamFiber.com
- 5. IT Related
 - a. Official Town/Committee website/page (<https://www.wilbraham-ma.gov/367/Broadband-Advisory-Committee>):
 - i. General update
 - b. Official document repository
- 6. Other business (for topics not reasonably anticipated 48 hours in advance of meeting)
- 7. Open session
 - a. Citizen's open forum
- 8. Next meeting; Thursday, February 23rd @ 6:00pm
- 9. Adjournment