

TOWN OF WILBRAHAM
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BOARD OF SELECTMEN
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TOWN ADMINISTRATOR
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**BOARD OF SELECTMEN MEETING
MONDAY, MAY 1, 2023 6:00 P.M.
TOWN OFFICE BUILDING, SELECTMEN'S MEETING ROOM
AGENDA**

(Posted 4/27/2023, updated 4/28/2023 and 5/1/2023)

This meeting will be conducted In Person and via Go To Meeting.

Wilbraham Board of Selectmen Open Session 5/1/23
May 1, 2023, 7:00 – 10:00 PM (America/New_York)
Please join this meeting from your computer, tablet or smartphone.
<https://meet.goto.com/988254013>
You can also dial in using your phone.
Access Code: 988-254-013
United States (Toll Free): [1 866 899 4679](tel:18668994679)
United States: [+1 \(571\) 317-3116](tel:+15713173116)

EXECUTIVE SESSION 6:00PM

The Board of Selectmen will hold an executive session for the following purposes: Per M.G.L. c. 30A, 21(a) (2) To conduct strategy sessions in preparation for negotiations with nonunion personnel – All Non-union personnel-- Draft Classification and Compensation Study; Fire Chief and Town Administrator's Contracts; Per M.G.L. c. 30A, § 21(a) (3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares --IAFF Local 1847, NEPBA Local 120; if the Chairman declares that an open meeting may have a detrimental effect on the bargaining, negotiating, and litigating positions of the public body.

OPEN SESSION - 7:00PM

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT PER MGL C. 30(A), S. 20 AND CHAPTER 2 OF THE ACTS OF 2023

Consent Agenda Items for May 1, 2023, "W" indicates request of Waiver of Fees for Non-Profit:

LICENSING AND OTHER APPROVALS

Application for a Temporary Food Establishment Permit: Scott Tefft dba Thee Taco Dude (food truck) from Sterling, MA operated by Scott Tefft at the 2023 Hill Climb on 5/13/23, to be located from 11a-3p 7p at Gazebo Park, 480 Main Street, or in the event of inclement weather at WUC, 500 Main Street

Application for a Temporary Food Establishment Permit: Scott Tefft dba Thee Taco Dude (food truck) from Sterling, MA operated by Scott Tefft at the Farmfest, on 8/27/23, to be located from 11a-7p at Fern Valley Farms LLC, 1331 Tinkham Road

Application for a Section 14 Special Alcohol Service license – Fieldcrest Brewing Company LLC of Wilbraham providing alcohol service at Fern Valley Farms, 1331 Tinkham Rd at an event on 5/12/23 from 3p-8p

*Agendas are posted at least 48 hours in advance of a meeting.
Agendas may change to reflect unforeseen business; updated agendas will be reposted as necessary.*

Application for a Seasonal Food Establishment Permit - Elaine M. Shepard dba Wicked Good Treats by Elaine to operate at the Main Street Farmers' Market at WUC, 500 Main Street 6/14/23-8/30/23, Wednesdays 1-6pm

Application for a Seasonal Food Establishment Permit - Alysse Davis dba Girlie's Cakes of Monson, MA to operate at the Main Street Farmers' Market at WUC, 500 Main Street 6/14/23 – 8/30/23, Wednesdays 2p-6p

Request for review of Event Outdoors (private property) – Manuel Amusements LLC, managed by Dean Manuel, of Wilbraham hosting “Wilbraham First Responders Carnival” at 5 Post Office Park for an event 7/21/2023, 7/22/2023 and 7/23/2023 with food, rides and entertainment

Request to Place Banners or Signs – Manuel Amusements LLC requesting signage for carnival event dates at “Selectmen Approved Locations” from 7/5/23-7/24/23

Amendment from 4/26/2023 - Application for a Temporary Food Establishment Permit: Wilbraham Children's Museum, organized by Ashley Davis, to serve premade and prepackaged food at “Family Picnic Day” at Spec Pond Pavilion, 5 Spec Pond Way 5/6/23 from 10a-2p “W”

APPOINTMENTS WITH THE BOARD

7:10pm – Fire Chief Michael Andrews: Sign New Contract with the Fire Chief

7:15pm – Police Chief Ed Lennon: Request for Temporary and Limited Parking Ban and proposed street closure for the Hill Climb Event on May 13

7:20pm – DPW Director Capparello: Cottage Ave Bridge update, request to proceed with emergency procurement for repairs pending DCAMM approval, Water and Sewer bill notices

7:30pm – Finn McCool, Director EHSPHS: FY 23 Budget Overage; FY24 Budget

7:40pm – Nick Breault, Town Administrator: Sign New Contract with the Town Administrator

7:45pm – Interview for the Council on Aging: Jennifer Chapin (previously at 7:05p)

OPEN SESSION (for topics not reasonably anticipated 48 hours in advance of meeting)

Town Administrator's Report

Board of Selectmen Updates

Citizens Open Forum

OLD BUSINESS

FY24 Budget

2023 ATM Warrant

ARPA funds

Broadband update

NEW BUSINESS

Contract award for Town Hall/Senior Center Sewer Project

Sewer Commitment

Sewer Abatements

Acceptance of Board of Fire Commissioners resignation: Ralph Guyer

Chapter 41 Section 111F: Injury on Duty

Sign Treasury Warrants

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