

TOWN OF WILBRAHAM
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BOARD OF SELECTMEN
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TOWN ADMINISTRATOR
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BOARD OF SELECTMEN MEETING
MONDAY, MAY 22, 2023 6:30 P.M.
TOWN OFFICE BUILDING, SELECTMEN'S MEETING ROOM
AGENDA

(Posted 5/18/2023, updated 5/22/2023)

This meeting will be conducted In Person and via Go To Meeting.

Wilbraham Board of Selectmen Open Session 5/22/23
May 22, 2023, 7:00 – 10:00 PM (America/New_York)
Please join this meeting from your computer, tablet or smartphone.

<https://meet.goto.com/383655645>

You can also dial in using your phone.

Access Code: 383-655-645

United States (Toll Free): 1 877 309 2073

United States: +1 (571) 317-3129

EXECUTIVE SESSION 6:30PM

The Board of Selectmen will hold an executive session for the following purposes: Per M.G.L. c. 30A, § 21(a) (3) To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares --IAFF Local 1847, NEPBA Local 120, UPSEU Local 420M, IUOE Local 98; if the Chairman declares that an open meeting may have a detrimental effect on the bargaining, negotiating, and litigating positions of the public body.

OPEN SESSION - 7:00PM

PLEDGE OF ALLEGIANCE

Announcement of the Re-Organization of the Board of Selectmen

ANNOUNCEMENT PER MGL C. 30(A), S. 20 AND CHAPTER 2 OF THE ACTS OF 2023

Consent Agenda Items for May 22, 2023, "W" indicates request of Waiver of Fees for Non-Profit:

LICENSING AND OTHER APPROVALS

Request for Use of Public Property for Special Events – St. Cecilia Knights of Columbus Council 10195 to use town towns for a 5k road race on 7/23/2023 from 9a-10:30a to benefit the St. Cecilia Knights of Columbus High School Scholarship Fund

Request for Use of Public Property for Special Events – Old Orchard Rd. neighborhood residents planning a neighborhood block party/family picnic on 6/18/23 from 3p-9p

Request for Use of Public Property for Special Events – Crane Hill Disc Golf Team to hold a two round disc golf tournament at 139 Crane Hill Road on 7/1/23 and 7/2/23 from 8a-6p

Request for Use of Public Property for Special Events – Wilbraham Knitters hosting "Knit in Public" at 480 Main Street on 6/10/23 from 10a-2p

Request to Place Banners or Signs – Wilbraham Knitters to place a sign at Crane Park promoting the "Knit in Public" event from 5/29/23-6/11/23

Agendas are posted at least 48 hours in advance of a meeting.

Agendas may change to reflect unforeseen business; updated agendas will be reposted as necessary.

Application for a Temporary Food Establishment Permit: J.B. Catering dba J.B.'s Mobile Café (food truck) from Monson, MA operated by Jean Bailey at Fern Valley Farms, LLC, located at 1331 Tinkham Road on 8/27/23 from 11a-7p

Application for a Temporary Food Establishment Permit: Batch Inc. (ice cream truck), operated by Deb LeRiche, for a private event at 7 Porter Drive on 6/10/23 from 6:15p-8:30p

Application for a Temporary Food Establishment Permit: Batch Inc. (ice cream truck), operated by Deb LeRiche, to attend the Wilbraham Welcome Project's Main Street Farmers' Market on 6/21/23 from 2p-6p

Application for a Seasonal Food Establishment Permit – Mama LIFE Oils & Wellness, operated by Jessica Petit, to operate at the Wilbraham Welcome Project's Main Street Farmers' Market from 6/14/2023-8/30/23 on Wednesdays from 2p-6p

Application for a Seasonal Food Establishment Permit – Tribe Power Bites LLC, from Vernon, CT, operated by Kimberly Gonzalez, to operate at the Wilbraham Welcome Project's Main Street Farmers' Market from 6/14/2023-8/30/23 on Wednesdays from 2p-6p

Application for a Seasonal Food Establishment Permit – Farmer Brown Family Farm Fresh and Spudley's Sweets, from Hampden, CT, operated by Debra Brown, to operate at the Wilbraham Welcome Project's Main Street Farmers' Market from 6/14/2023-8/30/23 on Wednesdays from 2p-6p

Application for a Temporary Food Establishment Permit – Erin Kraus dba Honey Bear Tea, from Hampden, MA, to operate at the Wilbraham United Church, located at 500 Main Street, for the Arts & Crafts Fair on 6/3/23 from 9a-3p

Application for a Temporary Food Establishment Permit – Erin Kraus dba Honey Bear Tea, from Hampden, MA, to operate at the Peach Blossom Festival, located at the WMA campus, 423 Main Street on 6/17/23 from 12a-630p

Application for a Temporary Food Establishment Permit – Cookies by Rae, from Monson, MA, operated by Rachel Mengel, to operate at the Peach Blossom Festival, located at the WMA campus, 423 Main Street on 6/17/23 from 12p-630p

Application for a Temporary Food Establishment Permit – PV Financial from Ludlow, MA managed by Kelly Haber to host "Slide into Summer Safety" event located at 5 Spec Pond Way on 6/20/23 from 1p-3p

Application for an Entertainment License (one day) – Party Patrol Rentals LLC of Southamptn, MA to provide an inflatable water slides, managed by Kelly Haber of PV Financial from Ludlow, MA to host "Slide into Summer Safety" event located at 5 Spec Pond Way, on 6/20/23 from 1p-3p

Application for a Seasonal Camp License – Interskate 91 South operating Interskate 91 Kids Camp at 2043 Boston Road from 6/26/23-8/25/23

Application for a Seasonal Camp License – Town of Wilbraham Parks & Recreation operating Spec Pond Day Camp located at 5 Spec Pond Way from 7/10/23-8/18/23 **“W”**

Application for a Temporary Food Establishment Permit – Sweet Babu's Inc., from Chicopee, MA, managed by Chelsea Beaudry, to operate at the Wilbraham United Church, located at 500 Main Street, for the Arts & Crafts Fair on 6/3/23 from 9a-3p

Request to Place Banners or Signs – Peach Blossom Festival Association request to place signs at Selectmen's Approved Locations and the Children's Museum, 678 Main Street from 6/1/2023 – 6/18/2023

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APPOINTMENTS WITH THE BOARD

7:05pm - Manuel Amusements LLC of Wilbraham, managed by Dean Manuel & Stacie Pride, hosting “Wilbraham First Responders Carnival” at 5 Post Office Park for an event 7/21/2023, 7/22/2023 and 7/23/2023 with food, rides and entertainment

- Request for review of Event Outdoors (private property) – Manuel Amusements LLC, managed by Dean Manuel, of Wilbraham hosting “Wilbraham First Responders Carnival” at 5 Post Office Park for an event 7/21/2023 from 5p-10p, 7/22/2023 from 4p-10p and 7/23/2023 12p-5p with food, rides and entertainment
- Request to Place Banners & Signs – Manuel Amusements LLC placing signs at Selectmen Approved Locations from 7/5/23-7/24/23
- Application for two one day entertainment licenses - Manuel Amusements LLC, managed by Dean Manuel, of Wilbraham hosting “Wilbraham First Responders Carnival” located at 5 Post Office Park, with live music and mechanical rides on 7/21/23 from 5p-10p and 7/22/23 from 4p-10p
- Application for a Sunday entertainment license (one day) - Manuel Amusements LLC, managed by Dean Manuel, of Wilbraham hosting “Wilbraham First Responders Carnival” located at 5 Post Office Park, with live music and mechanical rides on 7/23/23 from 12p-5p
- Application for three Temporary Food Establishment Permits - Manuel Amusements LLC, managed by Dean Manuel, of Wilbraham hosting “Wilbraham First Responders Carnival” located at 5 Post Office Park serving carnival food, snacks & drinks on 7/21/2023 from 5p-10p, 7/22/2023 from 4p-10p and 7/23/2023 12p-5p

7:10pm – Michael Mazzuca, Chairman & Xiomara Alban DeLobato, Member of the Wilbraham Economic Development Committee: ARPA Funds discussion
(A quorum of this committee is expected to be present)

OPEN SESSION (*for topics not reasonably anticipated 48 hours in advance of meeting*)

Town Administrator’s Report
Board of Selectmen Updates
Citizens Open Forum

OLD BUSINESS

FY24 Budget
2023 ATM
ARPA Funds

- Senior Center Sewer Line Project
- Wilbraham Economic Development Committee Request

NEW BUSINESS

Flags on Main Street
Food Truck licensing policy
Reserve Fund Transfer Request for Recreation pump
Municipal Vulnerability Preparedness Grant Program - MVP 2.0
Sewer Abatements
Sewer Commitment

Sign Treasury Warrants

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