

TOWN OF WILBRAHAM
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BOARD OF SELECTMEN
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BOARD OF SELECTMEN MEETING
MONDAY, JUNE 26, 2023 6:00 P.M.
TOWN OFFICE BUILDING, SELECTMEN'S MEETING ROOM
AGENDA

(Posted 6/22/2023, amended 6/26/2023)

This meeting will be conducted In Person and via Go To Meeting.

Wilbraham Board of Selectmen Open Session 6/26/23
Jun 26, 2023, 7:00 – 11:00 PM (America/New_York)
Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/463549285>

You can also dial in using your phone.

Access Code: 463-549-285

United States (Toll Free): [1 877 309 2073](tel:18773092073)

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EXECUTIVE SESSION 6:00PM

The Board of Selectmen will hold an executive session for the following purposes: Per M.G.L. c. 30A, 21(a) (2) To conduct strategy sessions in preparation for negotiations with nonunion personnel – All Non-union personnel; All contract employees; Per M.G.L. c. 30A, § 21(a) (3) To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares -- IUOE Local 98, NEPBA Local 120; Per M.G.L. c. 30A, § 21(a) (6) To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body: 285 Three Rivers Road; 740 Ridge Road cell tower; Atheneum Society of Wilbraham leases; if the Chairman declares that an open meeting may have a detrimental effect on the negotiating positions of the public body.

OPEN SESSION - 7:00PM

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT PER MGL C. 30(A), S. 20 AND CHAPTER 2 OF THE ACTS OF 2023

Consent Agenda Items for June 26, 2023, "W" indicates request of Waiver of Fees for Non-Profit:

LICENSING AND OTHER APPROVALS

Application for a one day entertainment License: Knights of Columbus Council 10195 for entertainment including a DJ and car show at the Fountain Park Car Show fundraising event , located at 883 Tinkham Road on 8/19/2023 from 8a-4p "W"

Application for a Temporary Food Establishment Permit: Knights of Columbus Council 10195 for food service at Fountain Park Car Show fundraising event, located at 883 Tinkham Road on 8/19/2023 from 8a-4p "W"

Application for four Temporary Food Establishment Permits: Taylor Spring Farm, LLC , operated by Catherine Taylor (food truck) of Union, CT to operate on 7/15/23, 7/16/23, 11/4/23 and 11/5/23 at MRHS for the Summer Sizzle Girls Lacrosse Tournament, and a November tournament, from 7a-6p

Agendas are posted at least 48 hours in advance of a meeting.

Agendas may change to reflect unforeseen business; updated agendas will be reposted as necessary.

Application for a Temporary Food Establishment Permit: Rocka Docka, LLC of Springfield, MA, operated by George Mack to operate at the Wilbraham Welcome Project's Main Street Farmers' Market, located at WUC 500 Main Street, on 6/28/23 from 2p-6p

Application for a Temporary Food Establishment Permit: Batch Inc. ice cream truck of Longmeadow, operated by Deb LeRiche to operate at the Wilbraham Welcome Project's Main Street Farmers' Market, located at WUC 500 Main Street, on 7/12/23 from 2p-6p

Application for four Temporary Food Establishment Permits: Batch Inc. ice cream truck of Longmeadow, operated by Deb LeRiche to operate at the 2023 Fountain Park Summer Concert series located at 883 Fountain Park on 7/6/23, 7/13/23, 7/20/23 and 7/27/23 from 6p-9:15p

Application for a Seasonal Food Establishment Permit: The Salty Baker, a Wilbraham residential kitchen, operated by Kristin St. Germain to operate at the Wilbraham Welcome Project's Main Street Farmers' Market, located at WUC 500 Main Street, on Wednesdays from 6/28/23-8/30/23 from 2p-6p

Application for five Section 14 Special Alcohol Service Licenses – Iron Duke Brewing LLC, managed by Nicholas Morin, of Ludlow, MA to operate at the 2023 Fountain Park Summer Concert series located at 883 Fountain Park on 6/29/23, 7/6/23, 7/13/23, 7/20/23 and 7/27/23 from 5p-9p

APPOINTMENTS WITH THE BOARD

7:05pm – Minnechaug Regional HS Track & Field 4 X 100 Relay Team - National Championship recognition

7:15pm – Public Hearing: Massachusetts Electric Company dba NATIONAL GRID of North Andover, Massachusetts - Petition for Electrical Conduit Location – Briar Cliff Drive #30619464

7:20pm – Interview for Finance Committee: Xiomara Alban DeLobato

7:25pm - Interview for Finance Committee: Carmela Blair

7:30pm – DPW Director Tonya Capparello – DPW updates: Household Hazardous Waste Day, Cottage Ave Bridge, DRC Bulky Waste Program, and other department matters

7:40pm – Interview for Police Officer: Kyle Kalin

OPEN SESSION (*for topics not reasonably anticipated 48 hours in advance of meeting*)

Town Administrator's Report

Board of Selectmen Updates

Citizens Open Forum

OLD BUSINESS

BoS Liaison Assignments 2023-2024

Updated resignation of Gary Petzold: Board of Fire Commissioners & Ambulance Oversight Committee
Consideration of Licensing & Permitting for Manuel Amusements:

- Request for review of Event Outdoors (private property) – Manuel Amusements LLC, managed by Dean Manuel, of Wilbraham hosting “Wilbraham Days Carnival” at 5 Post Office Park for an event 7/21/2023 from 5p-10p, 7/22/2023 from 4p-10p and 7/23/2023 12p-5p with food, rides and entertainment
- Request to Place Banners & Signs – Manuel Amusements LLC placing signs at Selectmen Approved Locations from 7/5/23-7/24/23
- Application for two one day entertainment licenses - Manuel Amusements LLC, managed by Dean Manuel, of Wilbraham hosting “Wilbraham Days Carnival” located at 5 Post Office Park, with live music and mechanical rides on 7/21/23 from 5p-10p and 7/22/23 from 4p-10p
- Application for a Sunday entertainment license (one day) - Manuel Amusements LLC, managed by Dean Manuel, of Wilbraham hosting “Wilbraham Days Carnival” located at 5 Post Office Park, with live music and mechanical rides on 7/23/23 from 12p-5p

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- Application for three Temporary Food Establishment Permits - Manuel Amusements LLC, managed by Dean Manuel, of Wilbraham hosting “Wilbraham Days Carnival” located at 5 Post Office Park serving carnival food, snacks & drinks on 7/21/2023 from 5p-10p, 7/22/2023 from 4p-10p and 7/23/2023 12p-5p

NEW BUSINESS

Consideration of an application to operate an annual food establishment:

Fern Valley Farms LLC, 1331 Tinkham Rd

Board & Committee Reappointments

Amendment of Personal Leave Accrual for non-union employees

Approval of the Special Police Officer job description

Acting Police Sergeant Appointment

Acceptance of resignation of Library Trustee: Brenna Levitin

Acceptance of resignation of Firefighter: Paul Rekos

Sign Treasury Warrants

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