

TOWN OF WILBRAHAM  
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BOARD OF SELECTMEN  
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TOWN ADMINISTRATOR  
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BOARD OF SELECTMEN MEETING  
MONDAY, AUGUST 21, 2023 6:30 P.M.  
TOWN OFFICE BUILDING, SELECTMEN'S MEETING ROOM  
AGENDA  
(Posted 8/17/2023)



**This meeting will be conducted In Person and via Go To Meeting.**

Wilbraham Board of Selectmen Open Session 8/21/23  
Aug 21, 2023, 7:00 – 11:00 PM (America/New\_York)  
Please join this meeting from your computer, tablet or smartphone.

<https://meet.goto.com/752028405>

You can also dial in using your phone.

Access Code: 752-028-405

United States (Toll Free): 1 866 899 4679

United States: +1 (571) 317-3116

**EXECUTIVE SESSION 6:30PM**

The Board of Selectmen will hold an executive session for the following purposes: Per M.G.L. c. 30A, § 21(a) (2) to conduct strategy sessions in preparation for negotiations with nonunion personnel; if the Chairman declares that an open meeting may have a detrimental effect on the bargaining position of the public body.

**OPEN SESSION - 7:00PM**

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENT PER MGL C. 30(A), s. 20 AND CHAPTER 2 OF THE ACTS OF 2023**

**Consent Agenda Items for August 21, 2023, "W" indicates request of Waiver of Fees for Non-Profit:**

**LICENSING AND OTHER APPROVALS**

Application for 11 Section 14 Special Alcohol Service licenses: Fieldcrest Brewing Company, LLC, of Wilbraham, MA managed by Shannon Field to operate at Fern Valley Farms LLC, located at 1331 Tinkham Road from 12p-7p on 8/2/23, 9/3/23, 9/4/23, 9/9/23, 9/10/23, 9/16/23, 9/17/23, 9/23/23, 9/24/23, 9/30/23, 10/1/23

Application for a Temporary Food Establishment Permit: 50/50 Foodtruck LLC (food truck), from Springfield, MA, operated by Stephane Figueroa at Fieldcrest Brewing LLC, located at 2343 Boston Road on 8/25/23 from 3p-9p

Application for a Temporary Food Establishment Permit: Jaju Pierogi LLC, from Beverly, MA, managed by Lisa Rudolph at Fern Valley Farms LLC, located at 1331 Tinkham Road on 10/7/23 from 1p-730p

Meeting Minutes: Open Session February 13, 2023

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Agendas are posted at least 48 hours in advance of a meeting.  
Agendas may change to reflect unforeseen business; updated agendas will be reposted as necessary.

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**APPOINTMENTS WITH THE BOARD**

7:05pm – Police Officer Mark Harris: Life Saving Award

7:10pm - David Ervin: Board of Fire Commissioner Interview

7:15pm – Matt Villamaino, President of the Friends of the Wilbraham Seniors: Fundraising update

7:20pm – Stephanie Zelazo, Director of Community Relations of Orchard Valley of Wilbraham:  
Dementia Friendly Wilbraham Initiative presentation

**OPEN SESSION** *(for topics not reasonably anticipated 48 hours in advance of meeting)*

Town Administrator's Report

Board of Selectmen Updates

Citizens Open Forum

**OLD BUSINESS**

Memorial School Recreation Study

MRHS Booster Club

Food Truck Policy

Board & Committee Appointment Updates & Amendments (from 7/24/23)

**NEW BUSINESS**

Accept resignation from Board of Registrars – Thomas Mango

Consideration of sewer fee entry fee waiver request

Consideration of Regulatory & Personnel Policies updates

Sign Treasury Warrants

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