

TOWN OF WILBRAHAM
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WILBRAHAM BROADBAND ADVISORY COMMITTEE MEETING
Wednesday, February 23rd, 2023, at 6:00P.M.
AGENDA
(Posted 2/21/23)

This meeting will be conducted virtually via Go To Meeting
To join this meeting from your computer, tablet or smartphone, please visit:

<https://meet.goto.com/126533309>

You may also dial in using your phone.

Access Code: 126-533-309

United States (Toll Free): +1 (877) 309-2073

United States: +1 (646) 749-3129

1. Call to order
2. Review/amend/accept minutes from meeting on 2/8/23
3. Government/Admin updates: Susan Bunnell/Nick Breault/Town Counsel
 - a. Digital Equity Grant application
 - i. Status update (if available)
 - ii. Response status to Dave Sanders related e-mail
 - b. RFQ process update (i.e., Owner's Project Management firm)
 - i. Review/discuss Committee Member suggested revisions to Digital Access Plan
 1. Recent Spectrum rate increase may not be reflected within (now \$79.99/mo. for 100/10 service)
 - ii. Respondent update
 - iii. Next steps
 - c. Impending Town Counsel discussion
 - i. Confirmation of Atty. Winner's attendance
 - ii. Final call for Member suggested topics/questions
4. MA Broadband Coalition
 - a. General update
5. Marketing/PR; topics include:
 - a. Brochure
 - i. Review/vote on final content/verbiage
 - ii. Determine initial order quantity

- b. Public outreach initiatives:
 - i. Town Meeting (Monday, May 15th?)
 - 1. Facilitation/participation update
 - a. General items/supplies discussion
 - c. Swag/promotional items
 - i. Initial order update
 - d. Website (<https://www.wilbrahamfiber.com>):
 - i. Blog submission (John Boudreau)
 - 1. Future topics/submissions
 - 2. Updated FAQ's
 - e. Reminder Publications interview/article
 - f. Hampden-Wilbraham Times Article
6. IT Related
 - a. Official Town/Committee website/page (<https://www.wilbraham-ma.gov/367/Broadband-Advisory-Committee>):
 - i. Status update
 - b. Official document repository
7. Other business (for topics not reasonably anticipated 48 hours in advance of meeting)
8. Open session
 - a. Citizen's open forum
9. Next meeting; Thursday, March 9th, @ 6:00pm (virtual)
10. Adjournment