

TOWN OF WILBRAHAM  
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BOARD OF SELECTMEN  
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**BOARD OF SELECTMEN MEETING  
MONDAY, MAY 1, 2023 6:00 P.M.  
TOWN OFFICE BUILDING, SELECTMEN'S MEETING ROOM  
AGENDA**

**(Posted 4/27/2023, updated 4/28/2023)**

**This meeting will be conducted In Person and via Go To Meeting.**

Wilbraham Board of Selectmen Open Session 5/1/23  
May 1, 2023, 7:00 – 10:00 PM (America/New\_York)  
Please join this meeting from your computer, tablet or smartphone.  
<https://meet.goto.com/988254013>  
You can also dial in using your phone.  
Access Code: 988-254-013  
United States (Toll Free): [1 866 899 4679](tel:18668994679)  
United States: [+1 \(571\) 317-3116](tel:+15713173116)

**EXECUTIVE SESSION 6:00PM**

The Board of Selectmen will hold an executive session for the following purposes: Per M.G.L. c. 30A, 21(a) (2) To conduct strategy sessions in preparation for negotiations with nonunion personnel – All Non-union personnel-- Draft Classification and Compensation Study; Fire Chief and Town Administrator's Contracts; Per M.G.L. c. 30A, § 21(a) (3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares --IAFF Local 1847, NEPBA Local 120; if the Chairman declares that an open meeting may have a detrimental effect on the bargaining, negotiating, and litigating positions of the public body.

**OPEN SESSION - 7:00PM**

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENT PER MGL C. 30(A), S. 20 AND CHAPTER 2 OF THE ACTS OF 2023**

**Consent Agenda Items for May 1, 2023, "W" indicates request of Waiver of Fees for Non-Profit:**

**LICENSING AND OTHER APPROVALS**

Application for a Temporary Food Establishment Permit: Scott Tefft dba Thee Taco Dude (food truck) from Sterling, MA operated by Scott Tefft at the 2023 Hill Climb on 5/13/23, to be located from 11a-3p 7p at Gazebo Park, 480 Main Street, or in the event of inclement weather at WUC, 500 Main Street

Application for a Temporary Food Establishment Permit: Scott Tefft dba Thee Taco Dude (food truck) from Sterling, MA operated by Scott Tefft at the Farmfest, on 8/27/23, to be located from 11a-7p at Fern Valley Farms LLC, 1331 Tinkham Road

Application for a Section 14 Special Alcohol Service license – Fieldcrest Brewing Company LLC of Wilbraham providing alcohol service at Fern Valley Farms, 1331 Tinkham Rd at an event on 5/12/23 from 3p-8p

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*Agendas are posted at least 48 hours in advance of a meeting.  
Agendas may change to reflect unforeseen business; updated agendas will be reposted as necessary.*

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Application for a Seasonal Food Establishment Permit - Elaine M. Shepard dba Wicked Good Treats by Elaine to operate at the Main Street Farmers' Market at WUC, 500 Main Street 6/14/23-8/30/23, Wednesdays 1-6pm

Application for a Seasonal Food Establishment Permit - Alysse Davis dba Girlie's Cakes of Monson, MA to operate at the Main Street Farmers' Market at WUC, 500 Main Street 6/14/23 – 8/30/23, Wednesdays 2p-6p

Request for review of Event Outdoors (private property) – Manuel Amusements LLC, managed by Dean Manuel, of Wilbraham hosting “Wilbraham First Responders Carnival” at 5 Post Office Park for an event 7/21/2023, 7/22/2023 and 7/23/2023 with food, rides and entertainment

Request to Place Banners or Signs – Manuel Amusements LLC requesting signage for carnival event dates at “Selectmen Approved Locations” from 7/5/23-7/24/23

Amendment from 4/26/2023 - Application for a Temporary Food Establishment Permit: Wilbraham Children's Museum, organized by Ashley Davis, to serve premade and prepackaged food at “Family Picnic Day” at Spec Pond Pavilion, 5 Spec Pond Way 5/6/23 from 10a-2p “W”

#### **APPOINTMENTS WITH THE BOARD**

7:10pm – Fire Chief Michael Andrews: Sign New Contract with the Fire Chief

7:15pm – Police Chief Ed Lennon: Request for Temporary and Limited Parking Ban for the Hill Climb Event on May 13

7:20pm – DPW Director Capparello: Cottage Ave Bridge update, request to proceed with emergency procurement for repairs pending DCAMM approval, Water and Sewer bill notices

7:30pm – Finn McCool, Director EHSPHS: FY 23 Budget Overage; FY24 Budget

7:40pm – Nick Breault, Town Administrator: Sign New Contract with the Town Administrator

7:45pm – Interview for the Council on Aging: Jennifer Chapin (previously at 7:05p)

#### **OPEN SESSION (for topics not reasonably anticipated 48 hours in advance of meeting)**

Town Administrator's Report

Board of Selectmen Updates

Citizens Open Forum

#### **OLD BUSINESS**

FY24 Budget

2023 ATM Warrant

ARPA funds

Broadband update

#### **NEW BUSINESS**

Contract award for Town Hall/Senior Center Sewer Project

Sewer Commitment

Sewer Abatements

Acceptance of Board of Fire Commissioners resignation: Ralph Guyer

Chapter 41 Section 111F: Injury on Duty

Sign Treasury Warrants

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