MINUTES OF MEETING
WEDNESDAY, JANUARY 16, 2019

Chairman Roger Roberge II, called the meeting to order at 5:45 pm. Assessors John Wesolowski and Lawrence LaBarbera, Principal Assessor Manuel Silva and Assistant Administrator Cathy Barnes were in attendance.

NEW BUSINESS:

- The Board reviewed the Minutes of December 19, 2018 Meeting:
  
  MOTION: Made (Wesolowski) and seconded (LaBarbera) to approve the Minutes of December 19, 2018 as submitted. Approved 3-0

- The Board reviewed and signed the FT19 Assessors Oath

- The Board reviewed and signed the Personal Property Forms of List FY19 Assessors Notice

- The Board discussed the conversion timeline for Vision 8 software. The Board instructed Principal Assessor, Manuel Silva, to schedule the conversion.

- The Board reviewed and signed the Accounting Report for December 2018

- The Board reviewed, approved and signed the following Assessors Special Warrants to Collect:
  1) Owner Alice Herder, property located at 5 Gary Drive in the amount of $ 3,390.06
  2) Owner Susana Aguero, property located at 729 Monson Road in the amount of $ 3,725.32

- The Board reviewed, approved and signed the following FY19 R.E. Abatements:
  1) 611V Glendale Road
  2) 636 Stony Hill Road
  3) 652 Stony Hill Road
  4) 658 Stony Hill Road

- The Board reviewed, approved and signed the following FY19 Notice of Apportionment of Tax:
  1) 19V Belli Drive
  2) 611V Glendale Road
The Board reviewed, approved and signed the following FY19 R.E. Exemptions:

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<th>DESCRIPTION</th>
<th>CLAUSE</th>
<th>TOTAL # OF APPL</th>
<th># NEW APPL</th>
<th>REAL ESTATE EXEMPTION</th>
<th>CPA EXEMPTION</th>
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The Board reviewed, approved and signed the following Motor Vehicle and Trailer Abatements:

1) 2018 Motor Vehicle and Trailer Abatements
   - Report #1 – Certificate #8710 thru #8718 (09 Certs) in the amount of $507.10
   - Report #2 – Certificate #8709 only (01 Cert.) in the amount of $52.50
   - Report #3 – Certificate #8708 only (01 Cert.) in the amount of $244.58

The Board reviewed, approved and signed the following Payment Vouchers:

1) Vision Government Solutions (Web Hosting 01.01.2019 thru 12.31.2019) $2,750.00
2) Vision Government Solutions (Software Maintenance 01.01.2019 thru 12.31.2019) $5,840.00

CORRESPONDENCE

The Board reviewed the following correspondence:

1) Planning Board Notice of Decision (1)

The Board scheduled the next meeting for Wednesday, February 6, 2019 at 5:45 p.m. at the Town Hall in the Assessors Office.

Having no further business, the meeting was adjourned at 6:36 p.m.

Submitted By:                                      Approved By:

__________________________________                            ___________________________________
Cathy A. Barnes, Assistant Administrator