

Wilbraham Public Library Board of Trustees Meeting - March 21, 2023

In attendance: Karen Grycel, Linda Dagradi, Brenna Levitin, Marjorie Williams, Christine Goonan, Cheryl Wesolowski, Karen Ball *ex officio*

Meeting called to order at 5:30pm by Linda Dagradi. Meeting held hybrid between GoToMeeting and the Brooks Room in the library. Meeting recorded by Wilbraham Public Access.

Minutes

- Change "Nick" to "Linda"

Cheryl motions to accept the minutes from the February 2023 meeting as amended, seconded by Christine. **Motion passes unanimously.**

Chair's Report

Brooks Room meeting

- Karen is organizing a meeting with Sam and Anthony about the Brooks Room
- Linda has requested to be part of that meeting
- If one other trustee wants to join, they are also welcome

Karen's annual evaluation

- We need to appoint one trustee to be Karen's Trustee Evaluator
- Linda says she did it last time and would be happy to do it again
- No one else is interested and available
- Everyone agrees that Linda is good

Candidate's Night

- Linda says everyone has declined to run a Candidate's Night except the high school
- Karen G says that last year the high school ran a Candidate's Night for the School Board positions
- Christine says they may do it again this year
- Christine asks where it will be
- Linda says we could do Minnechaug's auditorium because they have the best hook-up to Wilbraham Public Access
- Christine suggests that maybe the Friends of the Senior Center could sponsor a Candidate's Night
- Karen G says they may not have the capacity to organize this right now
- Brenna and Christine say this would be good for the Senior Center's visibility

- Christine says if the Friends of the Senior Center's aren't able to do this, then the Trustees of the Wilbraham Library should sponsor
- Karen G says if it's between no Candidate's Night and us sponsoring, she agrees that we should sponsor
- Linda says we'd need to do hybrid
- Everyone agrees
- Marjorie says we need to think of the trends of how many people come to Candidate's Night
- Linda will contact Matt and ask if the Friends of the Senior Center are willing and able to organize this
- Karen B says she's concerned about a campaign event being sponsored by elected officials
- Brenna disagrees and says this is not a campaign event
- Brenna says the elected officials only provide technology and organization, we don't provide questions or moderate or insert ourselves in any way
- Christine disagrees and says it's the library's charter to make information available
- Brenna agrees
- Marjorie says if we do this it wouldn't preclude other town groups holding Candidate's Nights, too
- Someone asks if we table this until April, will it be too close to May
- Linda says election isn't until May 20th so we have time
- If the Friends of the Senior Center isn't able or willing to do it

Christine motions that we, as the Board of Trustees, if we find out that no other group will hold a nonpartisan Candidate's Night, we the Board of Trustees, as our civic duty will organize a nonpartisan Candidate's Night. Karen G seconds. Linda and Cheryl abstain due to conflict of interest. **Motion passes unanimously.**

- Christine says we should ask Dalton again

Landscaping

- Toi is ready to start up again
- Karen G confirms that the Friends of the Wilbraham Library is planning a Plant Sale next fall
- Linda says people are commenting on how nice the library exterior looks
- Marjorie says she's gotten comments as well
- Someone reminds that Toi suggested we put picnic tables
- Someone asks if people can donate picnic tables
- Karen B says she'd strongly prefer that we don't have individual donations so they all look the same
- Karen B says she can get quotes on the Barco products
- Linda says there is going to be a Town-wide event for Earth Day
- Christine says this includes a poster-making contest for kids
- Christine asks if the organizer has been in touch with Karen B

- Karen B says they've been in touch with the Friends

Board Items

Library of Things form

- Linda asks about the definition of 'tamper'
- Brenna says using a Thing in a way not specified by 'instruction manuals and guides included with the borrowed items'
- Brenna asks whether 'loss of my borrowing privileges' means borrowing all items or just borrowing from the Library of Things
- Marjorie asks if Replacement Cost takes into account wear-and-tear
- Karen B says no, it's just the cost to replace with a new item that's the exact same version

Brenna motions to accept the Lending Agreement and Guidelines for Borrowing and Use. Marjorie seconds. **Motion passes unanimously.**

Library Director's Report

Programs

- We have a waiting list for the Zentangle event
- Great Decisions is almost complete

Museum Passes

- Karen B looked into these and Davis Farmland doesn't have an institutional membership option
- Karen says all Massachusetts residents are eligible for Boston Public Library (BPL) cards and BPL offers many Boston-specific museum passes
- Karen says Mystic Aquarium discontinued their pass
- Marjorie asks if passes are for individuals, families, couples, etc
- Karen says each pass is different
- Karen says there's information on the website

Budget

- Wednesday (tomorrow) is likely when Finance Committee will vote on it
- Karen says there have been more recent quotes for slate in addition to metal

Wilbraham History Book

- Was created for the 250th anniversary
- Funded partially by CPA
- Christine asks why are we selling them
- Karen says no one else would store and sell them
- Lots of questions
- Several people say they don't want to vote on this immediately, we need time to digest it

- Karen B will reach out to Nick and ask for clarification on the order of operations and whether 'offering' to town departments involves a monetary transaction
- Linda asks who the Disposition Agent is
- Brenna asks who gave permission to drop the price previously
- Karen B says it was the Town Accountant
- We'll discuss further in the future

Friends of the Library Report

- They're entering their busy season
- Friends had a table at the WHO Fest (Wilbraham-Hampden Organization Fest)
- Town Cleanup on April 22nd at 10am
- Friends are looking at having a working group for the Town Cleanup and claiming the library's general parcel out to Crane Park
- April 27th - Dine Out at Uno's
- May 6th and 7th - Textile Drive
- Linda asks if we need to separate clothes from other textiles
- Karen G says no, we don't need to separate anything but they do request that we use black bags
- Friends will have black bags if we don't have
- Including shoes
- June 2-5 drop off for Book Sale
- June 7-10 Book Sale

Building/Renovations

Brooks Room

- Karen is meeting with Sam and Anthony next week
- Linda will attend as well
- Linda asks if they will discuss other parts or just the floor
- Linda offers to share questions from other Trustees at the meeting if we can't attend

LIFT

- No updates

Miscellaneous/unforeseen events

Women's Club event

- Karen shares the presentation she gave at the Women's Club event, including Readers Advisory, things to do with your grandkids, how the library can help you save money, Library of Things

Children's Department annual report

- Brenna asks why we got a copy of the Children's report and no one else's

- Children's report was provided at request of the Children's librarian
- Karen B says we'll see the previous fiscal year in the ARIS report
- Brenna asks when the ARIS report comes out
- Karen says August, and it's for the previous fiscal year
- Karen says this is just the calendar year report that they prepare for the Library's annual report that goes in the Town's annual report

Old Library sign

- Linda mentioned this to a woman involved in the Athenaeum
- Karen reminds that the Athenaeum collects ephemera
- Linda will contact the President of the Athenaeum and see if they want it
- If not, we should think about what we want to do with it

State funding

- April 6th 4-5pm with Angelo Puppelo, Brian Ashe, and Jake Oliviera at the East Forest Park library
- Discussing state funding

Christine motions to adjourn. Karen G seconds. Motion passed unanimously. Meeting adjourned at 7:07pm.

Next meeting is April 18, 2023 at 5:30pm Eastern Time.