

Wilbraham Public Library Board of Trustees Meeting – April 20, 2021

Meeting called to order at 5:31 pm by Jim Jurgens. Meeting held remotely and recorded by Karen Demers.

Attendance: Karen Demers, Ray Burk, Linda Dagradi, Karen Grycel, Jim Jurgens, Cheryl Wesolowski

March 16, 2021 meeting minutes reviewed and accepted following the correction of BOT spelling.

CHAIRMAN'S REPORT – waived.

BOARD ITEMS

Computer and Internet Service Policy – tabled.

Virtual Meet the Candidates Night Event

Karen D sent all Wilbraham town election candidates an invitation to the April 29th 2 hour event hosted by the Wilbraham Public Library. Format includes candidates' self-introductions followed by Q and A session for each candidate in a contested race. Karen D working on determining moderator for the event.

Sundays FY22

Reopening library to patrons on Sundays – tabled.

Landscaping/Tree Work Update

Cheryl W reported on the 3-23-21 walk around the library's landscaped grounds led by master gardener Toi Graham and trustees Karen G, Linda D and Cheryl W. Specific recommendations for pruning, cutting, and removing various plantings were noted. The town will be removing large dead or overhanging branches on birch and hemlock trees per Karen D. Timing and volunteers to address landscaping needs to be addressed.

LIBRARY DIRECTOR'S REPORT

3rd Quarter Financials

Karen D provided detailed quarterly report noting we are currently at 68% of budget expended for the 3rd quarter which is an excellent position to be in. Following discussion motion to accept the financial report was made by Linda D and seconded by Ray B. The BOT unanimously accepted the 3rd quarter financials as presented.

Re-Opening Update

Discussion of curbside appointments resulting in a plan to reduce number of daily curbside appointments, no Saturday curbside appointments, no 5-8 pm curbside appointments and to establish a self-pick-up station within the library. Upon entering the library a patron's self-sanitizing station with masks, wipes, sanitizing spray, etc will be made. The contact timing sheet for contact tracing purposes will continue to be in effect. Talking points for library staff regarding patron non-compliance with safety and sanitation protocols to be developed by Karen D. Library re-opening date of May 24th with regular Monday through Friday hours and a Saturday re-opening date of June 5th voted upon and passed by BOT. It was agreed a re-assessment at May BOT meeting of above re-opening dates should Covid status deem necessary.

Programs

Virtual programs continue to be going well. Karen D noted a trend where the spring children and family programs are slightly less popular than they were in the fall and winter of Covid. Thinking ahead in-person programs for local speakers and virtual programs for distant speakers is likely to expand variety of program topics while being cost effective.

Bargaining Unit Contract Update

No update to report per Karen D.

FRIENDS OF THE LIBRARY REPORT

Ray B reported the Friends have a new treasurer who is in contact with the Community Foundation. A book sale is tentatively planned for later this year. Daytrips may happen late in the year. Ray noted that he is currently a voting member of the Friends of the Library; however, since he is not running for re-election to the BOT, another BOT member will be needed to replace him as a voting member of the Friends board.

BUILDING /RENOVATIONS

StoryWalk Update

Tonya to give go-ahead for construction.

Lift

Jim J reported Lift remains status quo.

The Library Board of Trustees meeting was adjourned at 6:54 pm.

The next board meeting is scheduled for May 18, 2021 at 5:30 pm.

Respectfully submitted by Cheryl Wesolowski