

Bylaw Study Committee Minutes (4/20/23)

*In Attendance: Christine Goonan (CG), Stephen Holstrom (SH), Joe Lawless (JL), Ed Lennon (EL), Dave Sanders (DS), Carole Tardif (CT)

*Pledge of Allegiance and Self Introductions

*Town Clerk, Carole Tardif, opened meeting at 6:31

*Organization of the Committee:

- discuss what is a quorum
- DS motion to have quorum as 3, JL 2nd
- Motion approved 3-2 to have quorum of 3: ayes (EL, DS, JL), 2 nay (CG, SH)
- officer nominations
 - SH volunteers to be chair, CG motions for SH to chair, JL 2nds
 - motion 4 ayes (EL, CG, DS, JL), 1 abstain (SH): SH is chair
 - DS volunteers for vice-chair and secretary, EL 2nds
 - Vote 3 aye (EL, SH, JL), 1 no (CG), 1 abstain (DS): DS is vice-chair and secretary

*Review of current SECTION 515 BY-LAW STUDY COMMITTEE

- DS presented suggested changes
- JL motion to accept recommended changes; EL 2nd
- JL motion to accept CG's suggested amendment; DS 2nd
- Motion with amendment: unanimous

By-Law Study Committee, consisting of five voting members, each of whom shall be appointed for a term of one (1) year. Additionally, the Town Clerk shall be an ex-officio non-voting member of the Committee.

*MGL references and Wilbraham Bylaws

- mix of hardcopy back to 1800's vs. online for reference
- Carole explanation of posting of future meetings
- How to organize the cmte focus on changes, etc.
- Fines and fees discussion
- EL to provide links of state recommendations for fines/fees; Best Practices
- State AG recommendations link also to be provided by EL
- set goals
 - assess fines/fees
- CT to share Town Clerk related fees
- SH to review MGL related matching with local bylaws
- future addition suggestions to be provided to SH
- email to Dept Heads soliciting any concerns, suggestions for bylaws related to their department

(SH)

*Discussion about member terms

- future discussion about the language for clarification

*Adjournment: CG motion, seconded EL; unanimous 7:33