



Town of Wilbraham  
**Board of Water Commissioners**  
240 Springfield Street  
Wilbraham, Massachusetts 01095  
(413) 596-2800 ext. 208

**Wilbraham Board of Water Commissioners**  
Minutes of Meeting  
May 12, 2023

**Physically Present:** Chairman James Dunbar, Commissioners Rik Alvarez, Douglas Hutcheson, Water Superintendent Vinnie Pafumi, Administrative Assistants Annette Grasso and Deborah Walch.

**CALLED MEETING TO ORDER:**

Meeting was called to order at 8:47 a.m.

**MINUTES:**

Motion was made and unanimously voted to accept the Minutes of the April 7<sup>th</sup>, 2023 meeting.

**MWRA:**

**WATER DEPARTMENT BUSINESS:**

Daily Flows: Vinnie stated flows are picking up with irrigation that has started.

Hardships/Abatements: Four payment plans were approved by the Water Commissioners noting they must be paid in full before the next billing cycle. Two abatements were approved by the Water Commissioners.

Budget: Nothing to report.

Water Conservation: Water bills went out with information on how to conserve water.

Shut off Notices: Nothing new to report

Golden Nozzle Water Usage: Vinnie and Golden Nozzle representatives are watching the flows.

Consecutive Water Agreement: Water Commissioners signed the Consecutive Water Agreement for Cedar Ridge.

Water Entry Fees: Nothing new to report

Lead Service Inventory Grant: DEP has approved the grant in the amount of 160K. If, grant money is needed it will be reimbursed after work is completed.

Water Estimate Process: The Board of Water Commissioners agreed and approved the water estimate process. Readings that need to be estimated will start at 12,000cf.

**Sewer Department Business:** Reviewed Documents and will further discuss in the near future.

**NEXT MEETING:**

The next meeting is scheduled for June 9, 2023 @ 8:45

Motion was made and seconded to adjourn at 9:24 a.m.

Respectfully submitted,

Deborah Walch  
Administrative Assistant