

**BOARD OF ASSESSORS  
TOWN OF WILBRAHAM**

240 Springfield Street  
Wilbraham MA 01095

**Roger J. Roberge II, Chairman  
John M. Wesolowski, Assessor  
Lawrence G. LaBarbera, Assessor**



**Christopher Keefe MAA Principal Assessor  
Phone: (413) 596-2800 Ext 209  
Fax: (413) 596-2820**

**MINUTES OF MEETING  
WEDNESDAY JUNE 16, 2021**

Chairman Roger Roberge called the meeting to order at 5:10 pm

Present Physically: Chairman Roger J. Roberge II, Board Member John M. Wesolowski; Principal Assessor Christopher Keefe

**APPROVAL OF MINUTES:**

- **The Board reviewed the Open Session Minutes of June 2, 2021 and moved to approve them as written without edit**

*MOTION:* Motion made ( JW ) and seconded ( RR ) to approve the Open Session Minutes of June 2, 2021 as submitted. Approved 2-0

*Roll call:* *Wesolowski – yes Roberge – yes*

- **The Board reviewed the Executive Session Minutes of June 2, 2021 and moved to approve them as written without edit**

*MOTION:* Motion made ( JW ) and seconded ( RR ) to approve the Executive Session Minutes of June 2, 2021 as submitted. Approved 2-0

*Roll call:* *Wesolowski – yes Roberge – yes*

**NEW BUSINESS:**

- **The Board reviewed and signed the year-to-date *FY21 Expenditure Report***  
*Unanimous Consent*
- **The Board reviewed, approved and signed the following *Assessors Special Warrant to Collect:***
  - 1) Pre-Paid Taxes (13 Certificates) in the amount of \$26,958.72

**CORRESPONDENCE**

The Board reviewed the following correspondence:

- 1) Request from Attorney Soja to schedule an appearance at the next meeting in order to bring 2 appraisers in for discussion with the Board regarding currently pending Appellate Tax Board Appeals
- 2) Discussion amongst the board regarding the qualification limits and interest rate charged under Massachusetts General Law Chapter 59 section 5 clause 41A (tax deferrals)

**OLD BUSINESS**

The Board discussed the current vacancy for the Assistant Assessor position. The Principal Assessor informed the board that he had drafted a new job description without the data collection element included. The Board voted unanimously to have the Principal Assessor forward the draft individually to all three board members for their review.

The Board scheduled the next meeting for Wednesday, July 14, 2021 at 5:00 p.m. at the Assessors' Office

- **With no more regular session business pending, at 5:38 pm the Board made a motion to adjourn**

*MOTION:* Motion made ( JW ) and seconded ( RR ) to adjourn. Approved 2-0

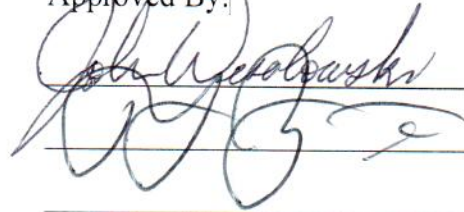
*Roll call:* *Wesolowski – yes Roberge - yes*

Adjourned at 5:38pm

Submitted By:

\_\_\_\_\_  
Christopher Keefe Principal Assessor

Approved By:

  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_