



## ***Town of Wilbraham***

Board of Water Commissioners  
240 Springfield Street  
Wilbraham, Massachusetts 01095

### **Wilbraham Board of Water Commissioners**

Minutes of Meeting  
July 15, 2021

**Physically Present:** Chairman James Dunbar, Commissioner Douglas Hutcheson, and Water Superintendent, Vinnie Pafumi; Tonya Basch, DPW Director, Donna Daviau, Administrative Assistant and Annette Grasso, Engineering Clerk.

#### **CALLED MEETING TO ORDER:**

Meeting was called to order at 8:50 a.m.

#### **MINUTES:**

Motion was made and unanimously voted to accept the Minutes of the June 17, 2021 meeting. Motion was made and unanimously voted to accept the Executive Session Minutes of the June 17, 2021.

**BUDGET:** Nothing

#### **MWRA:**

#### **WATER DEPARTMENT BUSINESS:**

Daily Flows: Flows are on track. July has been a very wet month.

Outstanding Balance is \$81,723.25 as of June 30, 2021. This does not include Friendly's bankruptcy. Demand bills were dated June 16, 2021 and due on June 30, 2021. No Shut off notices will be issued before the next billing cycle.

No hardships presented to the board.

Sign Abatements

Review requests to waive of late fees and interest.

- 21 Brentwood Drive Motion was made and unanimously voted the late fee and interest stands.
- 355 Miller Street Motion was made and unanimously voted the late fee and interest be waived . This will be a one time courtesy.
- 3 Sawmill Drive Motion was made and unanimously voted the late fee and interest be waived.
- 196 Main St Motion was made and unanimously voted the late fee and interest stands.
- 10 Severyn Street Motion was made and unanimously voted the late fee and interest stands.
- 12 Magnolia Street Motion was made and unanimously voted the late fee and interest be waived.
- 7 Acton Street Motion was made and unanimously voted the late fee and interest -no vote Springfield water Wilbraham sewer.
- 1A Old Orchard Motion was made and unanimously voted the late fee and interest stands.

Letters will be sent to notify residents.

Combine Water Commission with Sewer Commission input from Springfield.

Tonya Basch spoke with Town Council and the BOS. Tonya will put on Agenda to discuss if the Water Commissioners can accept abatements, hardships, etc for the Sewer Advisory Board/BOS .

The Board reviewed and discussed the Tighe & Bond Meeting relative to Water Rules and Regulations. Water Commissioners to review water regulations from Tighe and Bond for next meeting August 19, 2021. A Special Public Meeting to approve water regulations will be scheduled in October, 2021. This Special Meeting will take place within the normal Water Commissioners Meeting.

Recuperate overtime and expenses. We would like to see this put into our Rules and Regulations.

**Other Business:** Replacing 600ft of AC on Old Orchard. Pump station components have been ordered. Water tank inspection coming up soon.

Kevin Cotto, new hire for the Water Department.

**NEXT MEETING:**

The next meeting is scheduled for August 19, 2021 at 8:45a.m.

Motion was made and seconded to adjourn at 9:56 a.m.

Respectfully submitted,

Annette Grasso  
Engineering Clerk