

**BOARD OF ASSESSORS
TOWN OF WILBRAHAM**

240 Springfield Street
Wilbraham MA 01095

**Roger J. Roberge II, Chairman
John M. Wesolowski, Assessor
Lawrence G. LaBarbera, Assessor**



**Christopher Keefe MAA Principal Assessor
Phone: (413) 596-2800 Ext 209
Fax: (413) 596-2820**

**MINUTES OF MEETING
WEDNESDAY AUGUST 11, 2021**

Chairman Roger Roberge called the meeting to order at 5:05 pm

Present Physically: Chairman Roger J. Roberge II, Board Member John M. Wesolowski; Principal Assessor Christopher Keefe

APPROVAL OF MINUTES:

- **The Board reviewed the Open Session Minutes of July 14, 2021 and moved to approve them as written without edit**

MOTION: Motion made (JW) and seconded (RR) to approve the Open Session Minutes of July 14, 2021 as submitted. Approved 2-0
Roll call: *Wesolowski – yes Roberge – yes*

- **The Board reviewed the Executive Session Minutes of July 14, 2021 and moved to approve them as written without edit**

MOTION: Motion made (JW) and seconded (RR) to approve the Executive Session Minutes of July 14, 2021 as submitted. Approved 2-0
Roll call: *Wesolowski – yes Roberge – yes*

NEW BUSINESS:

- **The Board reviewed and signed the Final Fiscal Year 2021 Expenditure Report and the most recent Fiscal Year 2022 Expenditure Report**
- **The board reviewed, approved and signed the July 2021 Accountant's Report**

- **The Board reviewed, approved & signed the following *Motor Vehicle Warrant to Collect*:**
 - 1) Third Commitment of Calendar Year 2021, in the amount of \$97,230.92
Unanimous Consent

- **The Board reviewed, approved and signed the following *Motor Vehicle and Trailer Abatements*:**
 - 1) 2021 Motor Vehicle and Trailer Abatements
Report 1 - Cert. #10846 – 10882 (37 Certs) in the amount of \$6,848.90
 - 2) 2021 Motor Vehicle and Trailer Abatements
Report 2 - Cert. #10828 – 10845 (18 Certs) in the amount of \$2,475.65
 - 3) 2020 Motor Vehicle and Trailer Abatements
Report 3 - Cert. #10827 (1 Cert) in the amount of \$18.92

- **The Board reviewed and denied 4 Motor Vehicle Applications for Abatement**
The applicants failed to provide the required documentation as requested to demonstrate that they would qualify for an abatement of their Motor vehicle Excise tax bills
Unanimous Consent

- **The Board reviewed and signed an invoice for \$656.20 for the annual updates for the Marshall & Swift Cost Manual**

- **The Board signed the abatement certificates for FY2019-FY2021 inclusive for the solar field located at 960 Tinkham Road as part of a settlement of 2 pending Appellate Tax Board cases**

- **The board reviewed a proposal from nearmap for a one-year subscription for up-to-date high resolution overhead & 360-degree oblique photographic aerial mapping.**
The Principal Assessor requested the annual service as an alternative to on-site inspections given the emergence of the next wave of COVID variants and potential restrictions on in-person and on-site contact. The annual contract price proposal was \$6,000 for a one-year subscription. The Principal Assessor verified with the board that funds were available to cover the cost, including encumbered funds left over from last-year's budget. The board agreed unanimously to enter into a one-year contract for the offered price of \$6,000

MOTION: Motion made (JW) and seconded (RR) to approve a one-year mapping contract with nearmap
Roll call: Wesolowski – yes Roberge – yes

- **The Board reviewed two personal property abatement applications for Fiscal Year 2022 on two new accounts and returned the applications to the Principal Assessor for more information regarding the purported disposition of the assets assessed as of January 1st**
- **The Principal Assessor updated the Board on the two FY2019 Appellate Tax Board cases which had been tried earlier that morning. The properties involved belonged to Mapleshade Properties Real Estate Trust and are located at 576 Main Street and One Federal Lane. Decisions are not expected until September at the earliest.**

The Board agreed to schedule the next meeting for Wednesday, September 1, 2021 at 5:00pm

- **With no more regular session business pending, at 6:17 pm the Board made a motion to adjourn**

MOTION: Motion made (JW) and seconded (RR) to adjourn. Approved 2-0

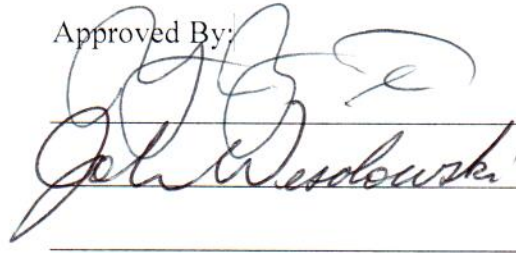
Roll call: *Wesolowski – yes Roberge - yes*

Adjourned at 6:18pm

Submitted By:

Christopher Keefe Principal Assessor

Approved By:



J. Wesolowski

Date: _____