

Bylaw Study Committee Meeting Minutes 8/15/23

Meeting called to order: 6:00 on August 15, 2023 at WPD Community Room

In attendance: Stephen Holstrom (SH), Joe Lawless (JL) @6:15, Ed Lennon (EL) @6:42, Dave Sanders (DS), Carole Tardif (CT)

Absent: Christine Goonan (CG)

Citizen Guest: Bob Tourville

Pledge of Allegiance

- I. Minutes
 - a. Minutes from 7/26/23 reviewed
 - b. No changes: SH motion to approve, EL 2nd, passed unanimously
- II. Citizen Open Forum:
 - a. Bob Tourville presented concerns about the recently approved Bligh Bylaw
 - b. EL to email BSC the 'clean copy' of the Bligh Bylaw
 - c. State AG has yet to respond to review
 - d. Future review tbd
- III. Discussion of non-substantive, formatting or inconsistencies identified in bylaws; n/a
 - a. CG not present to review document sharing
- IV. Old Business
 - a. Discussion of potential use of outside vendor to assist with Committee tasks, such as General Code Data
 - a. Review the pre-proposal from General Code
 - b. Discussion about fees
 - c. Is search function an enhancement as compared to base 'control F'?
 - d. Should -all- bylaws be initially codified? Health, Library Trustee, etc.
 - e. If all bylaws can't be codified under \$10k, future add of the remainders can be done
 - f. EL makes motion to request a formal quote from General Code; JL 2nd, passed unanimous
 - g. Ask if cost is less than \$10k if -all- bylaws are codified initially
 - b. Discussion of Section 508 of Town Bylaw – Industrial Development Financing Authority
 - a. Regional EDC (Xiamarra) and TA (Breault) suggest keeping this
 - b. Apparent merge of 2 agencies into Mass Development
 - c. Leave as is for potential grant usage in future
 - d. Economic Development Cmte should be 'new' bylaw
 - c. Discussion of Potential Residential Homestay (Air bnb, HomeAway, etc.) Bylaw
 - a. Currently short-term needs to have owner occupation
 - b. Bed and breakfast needs ZBA approval currently
 - c. Opinion is that this is ZBA issue

- d. Continuing Discussion of replies to email to department heads regarding revisions to bylaws
 - a. Ice cream truck being written
 - b. DPW
 - 1. Storm water bylaw
 - 2. Line of sight restrictions (zoning bylaw?)
 - 3. Town counsel reviewing Devonshire issue
 - 4. Tonya will be asked to attend
 - c. Animal Control officer to be asked to attend
 - d. Park&Rec to discuss a bylaw 'issue' after their Sep mtg
 - e. Section 201, Annual Town Meeting Scheduling
 - a. Start time changes?
 - b. End time changes?
 - c. JL opted to remove this from discussion
 - f. Discussion of creating a set of bylaws which govern the Bylaw Study Committee
 - a. SH working on a draft
- V. New Business:
- a. Marijuana delivery allowance
 - a. All restrictions apply or all restrictions don't apply
 - b. Selectboard number of members 3>5?
 - c. Pledge of Allegiance at beginning of every meeting

Next meeting 9/26/2023 @ 6:00 at WPD

Adjourned: SH motion, DS 2nd; 07:23

Link to Video: <https://videoplayer.telvue.com/player/wCwBAXHtGCN-aqYz22Xuje-5ELUZawSc/playlists/5753/media/818435?fullscreen=false>

Respectfully submitted,

Dave Sanders, Secretary and Vice-Chair

Note: research documents can be emailed to all members pre-meeting for the purpose of information; it can't be discussed pre-meeting. This meeting minutes draft is an example of sharing without discussion.