

**BOARD OF ASSESSORS
TOWN OF WILBRAHAM**

240 Springfield Street
Wilbraham MA 01095

**Lawrence G. LaBarbera, Chairman
Roger J. Roberge II, Assessor
John M. Wesolowski, Assessor**



**Christopher Keefe MAA Principal Assessor
Phone: (413) 596-2800 Ext 209
Fax: (413) 596-2820**

**MINUTES OF MEETING
WEDNESDAY, AUGUST 16, 2023**

Chairman Lawrence LaBarbera called the meeting to order at 5:00 pm.

Present Physically: Chairman Lawrence LaBarbera, Board Members Roger Roberge, II and John Wesolowski; Principal Assessor, Christopher Keefe, and Assistant Administrator, Maryann Wilkinson

NEW BUSINESS:

Discussion - Fountain Park: The Board met with Patrick Brady as Interim President of Wilbraham Nature and Cultural Center Inc. to discuss the filing requirements of Chapter 59 Section 5 Clause 3rd for charitable exemption.

APPROVAL OF MINUTES:

- **The Board reviewed the Regular Session Minutes of July 19, 2023 and moved to approve them as written without edit.**

MOTION: Motion made (RR) and seconded (JW) to approve the Open Session Minutes of July 19, 2023 as submitted.

Roll call: Wesolowski – yes Roberge – yes LaBarbera – yes Approved 3 – 0

Invoices: The Board reviewed, approved and signed 1 invoice. *Unanimous consent*

Office budget: The Board reviewed the FY2024 office budget

Warrants: The Board signed the Commitment 04 Excise tax warrant *Unanimous consent*

Chapter 61A Lien: The Board reviewed and signed 1 Chapter 61A lien *Unanimous consent*

Apportionment: The Board reviewed and signed 1 apportionment. *Unanimous consent*

Continued:

Correspondence:

- MAAO Update: Utility Litigation
- IT continues to work on the email issue with MSN. Emails from @wilbraham-ma.gov continue to be blocked.

FY2024 Values: Mr. Keefe provided the Board with a preliminary analysis of assessment / sales ratios. The Board agreed to a median ASR of 97% for FY2024.

The Board agreed to schedule the next meeting for Wednesday, September 6, 2023 at 5:00pm.

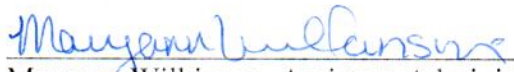
- **With no more regular session business pending, at 5:55 pm the Board made a motion to end the regular meeting and to reconvene in Executive Session to review executive session minutes, Motor Vehicle abatement applications and Real Property abatements, with no intention of returning to Open Session except to record executive session votes.**

MOTION: Motion made (RR) and seconded (JW) to adjourn.

Roll Call: *Wesolowski – yes Roberge – yes LaBarbera – yes Approved 3 – 0*

Adjourned at 6:25 pm

Submitted By:


Maryann Wilkinson, Assistant Administrator

Approved By:



Date: 9/6/2023

Record of August 16, 2023 Executive Session Vote(s)

The Board reviewed, approved and signed the following *Motor Vehicle and Trailer Abatements:*

- 2023 Motor Vehicle and Trailer Abatements - 24 in the amount of: \$2,554.40

Roll call: *Wesolowski – Yes Roberge – Yes LaBarbera – Yes Approved 3 – 0*

Continued:

The Board reviewed, and denied the following *Motor Vehicle and Trailer Abatements*:

- Levy 2023 Bill #2891 Reason: Previously processed

Roll call: *Wesolowski – Denied Roberge – Denied LaBarbera – Denied Denied 3 – 0*

The Board reviewed, approved and signed the following FY24 preliminary RE Abatement report

FY24 Preliminary Real Estate

<u>Location</u>	<u>Decision</u>	<u>Reason</u>	<u>Abated Tax</u>	<u>Abated CPA</u>	<u>Total Abated</u>
23V Cooley Dr	Granted	Administrative	\$23.38	\$0	\$23.38

Roll call: *Wesolowski – Yes Roberge – No LaBarbera – Yes Approved 2 – 1*