

**BOARD OF ASSESSORS
TOWN OF WILBRAHAM**

240 Springfield Street
Wilbraham MA 01095

Lawrence G. LaBarbera, Chairman
Roger J. Roberge II, Assessor
John M. Wesolowski, Assessor



Christopher Keefe MAA Principal Assessor
Phone: (413) 596-2800 Ext 209
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MINUTES OF MEETING
WEDNESDAY, SEPTEMBER 6, 2023

Chairman Lawrence LaBarbera called the meeting to order at 5:05 pm.

Present Physically: Chairman Lawrence LaBarbera, Board Members Roger Roberge, II; Principal Assessor, Christopher Keefe, and Assistant Administrator, Maryann Wilkinson

APPROVAL OF MINUTES:

- **The Board reviewed the Regular Session Minutes of August 16, 2023 and moved to approve them as written without edit.**

MOTION: Motion made (RR) and seconded (LL) to approve the Open Session Minutes of August 16, 2023 as submitted.

Roll call: Roberge – yes LaBarbera – yes Approved 2 – 0

Invoices: The Board reviewed and signed 1 invoice in the amount of \$7,725.00
Unanimous consent

Office budget: The Board reviewed the FY2024 office budget

Correspondence:

- Email - Re: Fountain Park from Patrick Brady providing the Board an update on filing of 3ABC, form PC and form 990.

The Board reviewed the following documents:

1. Agreement and Declaration of Trust of Wilbraham Pheasant Farm Trust
2. Articles of Organization of Wilbraham Nature and Cultural Center, Inc.
3. Articles 3,4,5,6, and 7 of the 1995 Annual Town Meeting,
4. Massachusetts Acts of 1997, Chapter 175
5. Recorded survey maps – HCRD Plan Book 292 Pages 58 & 59
6. Fountain Park Use Guidelines (undated)

Continued:

FY2024 LA-3 Review: The Board reviewed and approved preliminary values for submission to DOR.
Unanimous consent

The Board agreed to schedule the next meeting for Wednesday, October 4, 2023 at 5:00pm.

- **With no more regular session business pending, at 5:40 pm the Board made a motion to end the regular meeting and to reconvene in Executive Session to review executive session minutes and Motor Vehicle abatement applications, with no intention of returning to Open Session except to record executive session votes.**

MOTION: Motion made (RR) and seconded (LL) to adjourn.

Roll Call: Roberge – yes LaBarbera – yes Approved 2 – 0

Adjourned at 5:50 pm

Submitted By:

Maryann Wilkinson
Maryann Wilkinson, Assistant Administrator

Approved By:

Lawrence LaBarbera
[Signature]

Date: 10/4/2023

Record of September 6, 2023 Executive Session Vote(s)

The Board reviewed, approved and signed the following *Motor Vehicle and Trailer Abatements:*

- 2023 Motor Vehicle and Trailer Abatements - 24 in the amount of: \$1,812.21

Roll call: Roberge – Yes LaBarbera – Yes Approved 2 – 0

The Board reviewed and denied the following *Motor Vehicle and Trailer Abatements:*

- Registration # 3BBW44 Reason: No jurisdiction

Roll call: Roberge – deny LaBarbera – deny Denied 2 – 0