



Town of Wilbraham  
Board of Water Commissioners  
240 Springfield Street  
Wilbraham, Massachusetts 01095  
(413) 596-2800 ext. 208

**Wilbraham Board of Water Commissioners**  
Minutes of Meeting  
September 8, 2023

**Physically Present:** Chairman James Dunbar, Commissioners Rik Alvarez and Douglas Hutcheson, Water Superintendent Vinnie Pafumi, Administrative Assistants Annette Grasso and Deborah Walch, Director of Elder Affairs Paula Dubord and Chairman of the Senior Center Building Committee George Fontaine.

**CALLED MEETING TO ORDER:**

Meeting was called to order at 8:45 a.m.

**MINUTES:**

Motion was made and unanimously voted to accept the Minutes of the August 16<sup>th</sup>, 2023 meeting.

**MWRA:** Assessment: Nothing new to report

**WATER DEPARTMENT BUSINESS:**

Senior Center Representatives-Entry Fee Waiver: Chairman SCBC George Fontaine stated that at the end of the fiscal year 2022-2023 the key item missing is the water and sewer entry fees that they requested to be waived. He stated P&P Construction with sub-contractors Crestview are moving along and by February the Senior Center should be complete. He questioned as to why the Town is charging the Town for a water and sewer entrance fee. Chairman Dunbar explained that the water/sewer department is its own entity. The Police station and Fire department as well as schools have to pay water and sewer entry fees. If the town had a well of its own instead of paying MWRA then adjustments could be made. However that is not the case. Director of Elder Affairs Paula Dubord did not want a payment plan. She wants it to be part of the project budget since it can't be waived. They also want to pay on the actual water usage rather than by Title V methodology. Vinnie stated 15k was agreed upon with \$8,500.00 for the water entrance fee and \$6,500 for the sewer entrance fee. Vinnie will track usage day by day and Tonya and Vinnie will do a one year review in March of 2024. Motion was made and approved to invoice with a review in March 2024.

Daily Flows: Vinnie stated flows are consistent with July with the exception of the last couple of days.

Golden Nozzle: Nothing new to report. Flows are being tracked.

Water/Sewer Entry Fees 6 Burt Lane: No movement. We are still waiting to hear.

807 Tinkham Rd-Hydrant Use Fine: Water Commissioners looked over the invoice. Motion was approved to send out same day.

18 Wilson St. Agreement: Paperwork was signed by home owner. Water Commissioners signed as well.

Vote on Drought Mgmt. Plan: Motion was approved to accept the new Drought Management plan.

**SEWER DEPARTMENT BUSINESS:** No new business

**Other Business:**

**NEXT MEETING:**

The next meeting is scheduled for October 13, 2023 @ 8:45 a.m.

Motion was made and seconded to adjourn at 9:21am

Respectfully submitted,

Deborah Walch/Administrative Assistant