

Town of Wilbraham

Cable TV Advisory Committee

Minutes from September 23, 2016 Meeting

Meeting called to order at 2:00 pm - Present: Committee members – Dan Kelley, Chair; Tom Magill, Vice Chair; George Reich, Secretary. Town Staff - Anthony Aube, WPA Executive Director;

Joined meeting at 3:00: Bill August – Counsel; Tom Cohan – Charter Communications

1. Dan Kelley, Chairman, Opened meeting.
2. Reviewed September 7, 2016 minutes. T Magill moved to accept minutes; G Reich Seconded; Minutes approved, unanimously.
3. The Committee discussed the proposed Operating Budget dated 9/1/16 which projects expense of \$180k in 2017 and increases to \$273k in 2026. G Reich made a motion to recommend this budget amount; T Magill seconded; approved, unanimously.
4. The Committee discussed whether subscriber charges for WPA funding should be a flat fee or a percentage of the cable TV bill. G Reich made a motion to recommend percentage methodology; T Magill seconded; approved, unanimously.
5. The Committee discussed percentage of Charter TV bill to be passed through to the Town for WPA. G Reich made a motion to recommend 4.5% for each year of 10 year contract; T Magill seconded; approved, unanimously.
6. The Committee discussed amount of Capital budget to be allocated to Cable TV bills. G Reich made a motion to recommend \$300,000 for the 10 year period; T Magill seconded; approved, unanimously.
7. The Committee discussed the i-net buyout and cost of running line from the Little Red School House to Town Hall.
8. The Committee discussed the term of the proposed contract and there were no objections to the 10 year proposal currently submitted by Charter.
9. Tom Cohan and Bill August have joined the meeting at 3:00 pm.

10. There was discussion with Tom Cohan about 4.5% for Operating Expenses for each year. Tom objected to the amount and would consider 3.5%. Tom was asked to take the 4.5% to his management as our request.
11. The Committee will resubmit a formal Capital request to Charter before next meeting.
12. The Committee will submit a formal proposal for the i-net buyout before next meeting.
13. The Committee, Anthony Aube, Tom Cohen and Bill August agreed to meet again on October 26, 2016 at 9:00.
14. T Magill moved to adjourn; G Reich seconded; Adjourned at 4:00 pm.

Respectfully submitted by:

George Reich