

**BOARD OF ASSESSORS
TOWN OF WILBRAHAM**

240 Springfield Street
Wilbraham MA 01095

**Roger J. Roberge II, Chairman
John M. Wesolowski, Assessor
Lawrence G. LaBarbera, Assessor**



**Christopher Keefe MAA Principal Assessor
Phone: (413) 596-2800 Ext 209
Fax: (413) 596-2820**

**MINUTES OF MEETING
WEDNESDAY OCTOBER 13, 2021**

Chairman Roger Roberge called the meeting to order at 5:07 pm

Present Physically: Chairman Roger J. Roberge II, Board Member Lawrence LaBarbera, Principal Assessor Christopher Keefe; Assistant Administrator Maryann Wilkinson

APPROVAL OF MINUTES:

- The Board reviewed the Regular Session Minutes of September 22, 2021 and moved to approve them as written without edit

MOTION: Motion made (LL) and seconded (RR) to approve the Open Session Minutes of September 22, 2021 as submitted. Approved 2-0

Roll call: LaBarbera – Yes Roberge – Yes

NEW BUSINESS:

- **Appointment with the Board:**
Appointment cancelled by property owner.
- **The Board reviewed, approved and signed the following *Motor Vehicle and Trailer Abatements:***
 - 1) 2021 Motor Vehicle and Trailer Abatements
Report 1 - Cert. #10950 – 10973 (24 Certs) in the amount of \$1,553.91
 - 2) 2021 Motor Vehicle and Trailer Abatements
Report 2 - Cert. #10942 – 10949 (8 Certs) in the amount of \$818.80
 - 3) 2020 Motor Vehicle and Trailer Abatements
Report 3 - Cert. #10941 (1 Cert) in the amount of \$6.94
- **The Board reviewed, approved and signed the *Accounting Report for September 2021***
Unanimous Consent
- **The Board reviewed, approved and signed the current Expenditure Report for Fiscal Year 2022**
Unanimous Consent

▪ **The Board reviewed one (1) FY23 Chapter Land Classification application**

MOTION: Motion made (LL) and seconded (RR) to approve the above 61 Land Classification Application with approved Forest Management Plan as submitted. Approved 2-0

Roll call: LaBarbera – Yes Roberge – Yes

At 5:26pm Board Member, John Wesolowski joined the meeting.

Mr. Keefe informed the members of required anti-harassment training. The members will work with HR to meet the requirement.

▪ **FY2022 Revaluation:**

Mr. Keefe informed the board of progress to date on the fiscal year 2022 revaluation. Due to a pending software upgrade the value documentation will be available for review by the board next week.

▪ **Board review of Principal Assessor:**

Mr. Roberge requested that the board members use the evaluation format utilized by HR and further suggested delaying Mr. Keefe's review by one week. Mr. LaBarbera and Mr. Wesolowski consented.

The Board agreed to schedule the next meeting for Thursday, October 21, 2021 at 5:00pm.

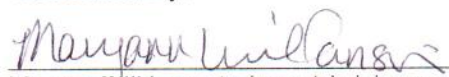
▪ **With no more regular session business pending, at 5:51 pm the Board made a motion to adjourn.**

MOTION: Motion made (LL) and seconded (JW) to adjourn. Approved 3-0

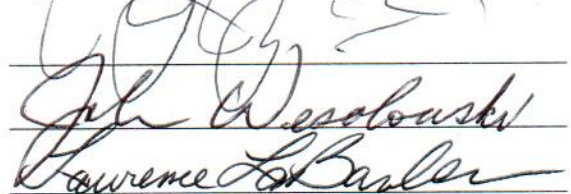
Roll call: LaBarbera – yes Wesolowski – yes Roberge – yes

Adjourned at 5:51pm

Submitted By:


Maryann Wilkinson, Assistant Administrator

Approved By:



Date:

10/21/2021