



Town of Wilbraham

Board of Water Commissioners
240 Springfield Street
Wilbraham, Massachusetts 01095

Wilbraham Board of Water Commissioners

Minutes of Meeting
October 14, 2021

Physically Present: Chairman James Dunbar, Commissioner Rik Alvarez and Water Superintendent Vinnie Pafumi; Tonya Basch, DPW Director, Annette Grasso, Engineering Clerk and Donna Daviau, Administrative Assistant. Present by phone Commissioner Douglas Hutcheson.

CALLED MEETING TO ORDER:

Meeting was called to order at 8:44 a.m.

MINUTES:

Motion was made and unanimously voted to accept the Minutes of the September 16, 2021 meeting.

BUDGET: Retained earnings are close to \$600/700,000.00. Fiscal Year 2023 budget will be up for discussion.

We can use the retained earnings to purchase trucks, pump station improvements; meters (meter pits) i.e. Gas Farm meter pit which is old and not compatible and must be replaced.

Green Bridge. The deterioration has taken place on the Ludlow side. Contractor (Northern Construction) and Tonya investigated the deterioration of the c channel needs to be replaced. We will be requesting a DECAN Emergency Waiver. Commissioner Rik Alvarez will walk the bridge

MWRA: Nothing to report.

WATER DEPARTMENT BUSINESS:

Daily Flows: Flows are back on track. We are flowing at 1.332 mgd for the month of September.

Outstanding Balance on the May 2021 billing cycle is \$13,298.99, as of October 12, 2021. This does not include Friendly's bankruptcy.

Shut off Notices. More notices have been served. Two (2) shut downs on October 13, 2021. Payments were made in full, along with the turn on/off fee.

Linwood Dr., Letter was sent per Commissioners' instructions. No additional payments have been received. Motion was made and unanimously voted to proceed with shut off procedures.

Anonymous letter. The Board requested that a maintenance letter be sent to this particular address. The Water Department did gain entrance to the property. It is the opinion of the Water Superintendent that it has never been touched. The pins and cable are the original. We changed out the meter and put a radio reader on. in order that the water department may examine the water meter.

Meter reading is complete.

Tank inspection. The tank looks good. It was done by a drone.

Water Rules and Regulations. Tonya will have a meeting with Jeff Faulkner today to go over the regulations.

Draft letter from Tonya to Recuperate overtime. This item should be placed in the Rules and Regulations.

Grove Street. The shutdown was completed and done on Tuesday night. It was a whole valve repair. All work was done in house and the men were there until 2:00 a.m.

Hydrant Flushing. Glenn Drive is high pressure. One of the pumps have not been touched in 50 years. They anticipate getting more volume, but not pressure. Will begin flushing hydrants next week, beginning on Stony Hill Road.

Service leak on Chapin Street. It was called in on Wednesday. We have repaired this 3 or 4 times from the main to the curb box. It is plastic there. The curb box to the house is the homeowner's responsibility.

Other Business:

The water department is becoming very dependent on the Wastewater truck's vac. This is a \$370,000.00 vehicle. Looking at charging the water department for the use of the equipment. We need better tracking and possible cost for mileage and overtime.

NEXT MEETING:

The next meeting is scheduled for November 18, 2021 at 8:45a.m.

Motion was made and seconded to adjourn at 9:10 a.m.

Respectfully submitted,
Donna E. Daviau
Administrative Assistant.

