

**BOARD OF ASSESSORS
TOWN OF WILBRAHAM**

240 Springfield Street
Wilbraham MA 01095

**Roger J. Roberge II, Chairman
John M. Wesolowski, Assessor
Lawrence G. LaBarbera, Assessor**



**Christopher Keefe MAA Principal Assessor
Phone: (413) 596-2800 Ext 209
Fax: (413) 596-2820**

**MINUTES OF MEETING
WEDNESDAY OCTOBER 21, 2021**

Chairman Roger Roberge called the meeting to order at 5:00 pm

Present Physically: Chairman Roger J. Roberge II, Board Member Lawrence LaBarbera, Principal Assessor Christopher Keefe; Assistant Administrator Maryann Wilkinson

APPROVAL OF MINUTES:

- **The Board reviewed the Regular Session Minutes of October 13, 2021 and moved to approve them as written without edit.**

MOTION: Motion made (LL) and seconded (JW) to approve the Open Session Minutes of October 13, 2021 as submitted. Approved 3-0

Roll call: LaBarbera – Yes Wesolowski – Yes Roberge – Yes

- **Correspondence:**

The Board received a copy of a letter (original to Town Administrator) in recognition of exemplary service provided by Assessing office staff members, Tap Robinson and Sue Redman. The members noted that office staff regularly provides excellent service and were pleased to receive the positive feedback.

- **FY2022 Revaluation:**

Mr. Keefe informed the board of progress to date on the fiscal year 2022 revaluation. Final documentation is expected to be delivered for review by the Bureau of Local Assessment by the end of the week. Upon preliminary certification, values will be made available to the public.

- **Board review of Principal Assessor:**

With the members consent, Mr. Roberge provided Mr. Keefe with a 6 month performance review. Each member individually rated Mr. Keefe's performance and Mr. Roberge collated those ratings. The Board finds that Mr. Keefe's performance has consistently met or exceeded expectations. Mr. Keefe thanked the members and noted that his performance is directly impacted by the daily support of office staff as well as that of the Board.

The Board agreed to schedule the next meeting for Wednesday, November 17, 2021 at 5:00pm.

- **With no more regular session business pending, at 6:00 pm the Board made a motion to adjourn.**

MOTION: Motion made (JW) and seconded (LL) to adjourn. Approved 3-0

Roll call: LaBarbera – yes Wesolowski – yes Roberge – yes

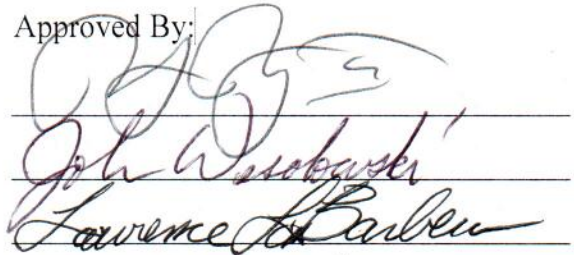
Adjourned at 6:00pm

Submitted By:



Maryann Wilkinson, Assistant Administrator

Approved By:



Date:

11/17/2021