

Wilbraham Cultural Council Minutes

Wilbraham Town Hall

240 Springfield St. Wilbraham, Ma. 01095

Facilitator: J. Clark

Date: **Wednesday, November 1, 2023**

Time: **7pm**

Quorum met

Treasurer's report: Financial report pending per (jc)

Minutes for 12/6/2023 read and approved.

Old Business:

- Venues discussed
- New email culturalcouncil@wilbraham-ma.gov
- Continued recruitment of new members

New Business:

1. Survey results and QR code information shared with council members. (jf)
2. Venue signage discussed.
3. General event surveys to be developed.
4. Minutes to be posted on Facebook (js), messenger chat set up by (jf).
5. Cultural Council Business cards to be designed and printed. (ag)
6. Council members discussed partnering with public access station to promote events.
7. Venues list to be compiled (jf), List to be included in acceptance letters. (js)
8. Test email will be sent to members and updated on town website.(jc)

Next meeting: 12/06/23 at 7pm

Meeting adjourned at 8:20pm

Submitted by J.Slavick

Secretary