

TOWN OF WILBRAHAM
COMMUNITY PRESERVATION COMMITTEE
240 SPRINGFIELD STREET,
WILBRAHAM, MASSACHUSETTS 01095

PROJECT PROPOSAL FORM

PROJECT TITLE: RECORDS PRESERVATION

CPA Funding Requested: \$ 9,005.00 Total Project Cost: \$ 164,000.00 in 2005

Name of Applicant: Beverly J. Litchfield, Town Clerk

Sponsoring Organization (if applicable): _____

Mailing Address: 240 Springfield St., Wilbraham, MA 01095

Daytime Phone: 413-596-2800, x 200 Email: blitchfield@wilbraham-ma.gov

Are supporting documents attached to this form? Yes X Number of Pages: 1

Please indicate to which of the Community Preservation categories this project applies :

Open Space Preservation
 Historic Preservation

Affordable Housing
 Public Recreation

PLEASE ATTACH THE FOLLOWING INFORMATION. Please respond to each question separately, indicating the question number. Please type all responses.

1. General project description and goals with projected schedule for project completion, including target dates for interim tasks and goals.
This is an on going project.
2. Community Need: Why is this project needed?
Preserving our town's history.
3. Community Support: What is the nature of support for this project?
Genealogy and historic preservation of irreplaceable documents.
4. Budget: What is the total budget for the project and how will CPA funds be spent? All items of expenditure for CPA funds must be clearly identified. What other funding sources have been committed for this project? (use Budget Form provided)
Total project was \$164,000.00 and I have received approximately \$56,125.00 from CPC to date. All funds have been used for records preservation. There were previous funds received from a grant and capital outlay before 2005. Balance of this project is approximately \$5,000.00 after this request is completed.
5. Maintenance: If ongoing maintenance is required for this project, how will it be funded and who will be responsible? **All items are stored in the Town's vault. The vault has been reviewed for condition and this may need to be addressed at another time.**

6. Project location: Please include a map showing property location and any schematic drawings of the proposed project as appropriate. **Town Clerk's Office, 240 Springfield St.**

Additional information, if applicable:

7. Documentation that the applicant has control over the site.
8. Evidence that the project conforms to the conservation, zoning, building and other regulations of the Town of Wilbraham.

Applicant's Signature: Beverly J. Litchfield Date: Nov 22, 2014
Printed Name: Beverly J. Litchfield
Town Clerk

For Community Preservation Committee Use

Received on _____ Reviewed on _____
Recommendation: _____ Amount _____ Funding Cycle FY _____



Conservation Proposal
 Wilbraham, MA
 March 29, 2013

Town Meetings 1942-1953	\$1,896.00
Records 1954-1960	1,140.00
Selectmen's Minutes 1936-1943	1,158.00
Selectmen's Minutes 1943-1954	1,137.00
Births Vol. 7, 1967	1,096.00
✓ Births 1926-1932	931.00 ✓ Done
✓ Births 1933-1938	963.00 FY15
✓ Births 1939-1942	1,005.00 FY15
✓ Births 1943-1945	970.00
Births 1946-1948	957.00
Births 1949-1951	1,037.00
✓ Births 1952-1955	1,448.00 FY15
✓ Deaths 1922-1926	1,012.00 ✓ Done
✓ Deaths 1927-1932	996.00 ✓ Done
✓ Deaths 1933-1938	1,007.00 FY15
✓ Deaths 1939-1942	1,007.00 FY15
✓ Marriages 1837-1878 Done	1,608.00 FY15 Done Already
✓ Marriages 1927-1937	1,100.00 ✓ Done
✓ Marriages 1938-1941	1,109.00 FY15
✓ Marriages 1942-1945	1,004.00 FY15
Marriages 1946-1948	954.00
Marriages 1949-1951	894.00
Marriages 1952-1955	1,139.00
✓ Marriage Intentions 1915-1930	1,170.00 FY15
✓ Marriage Intentions 1931-1939	1,008.00 ✓ Done

Totals \$ 9,005.00

KOFILE

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BUDGET FORM

Project Name: _____

Applicant: _____

SOURCES OF FUNDING		
Source	Amount	
Community Preservation Act Fund	\$	
Total Project Funding	\$	

PROJECT EXPENSES		
Expense	Amount	Please indicate which expenses will be funded by CPA Funds:
Total Project Expenses	\$	

Please feel free to photocopy or recreate this form if more room is needed.