

TOWN OF WILBRAHAM
COMMUNITY PRESERVATION COMMITTEE
240 SPRINGFIELD STREET,
WILBRAHAM, MASSACHUSETTS 01095

APPLICATION INSTRUCTIONS

Step 1: Submit Application

- All proposals for community preservation funding must be submitted using the following application form.
- Project proposals will be accepted through **January 30, 2015** for possible consideration at the 2015 Annual Town Meeting.
- Applications received after the deadline will be held until the next round. Applications must be typewritten and must include a project budget and timeline.
- The Community Preservation Committee (CPC) reserves the right to cancel a funding round at its own discretion, or to decline to recommend funding for any project during a funding round.
- Applicants are also advised to include other supporting information which addresses the funding guidelines adopted by the Community Preservation Committee such as: photographs of site; description of proposed use of site; plans, architectural renderings, studies, etc.; National Register of Historic Places nomination forms; indication of support for the project; demonstration of other funding sources

Please return **eleven (11) copies** of the signed application and all attachments to:
Community Preservation Committee
Wilbraham Town Office Building
240 Springfield Street
Wilbraham, MA 01095

Step 2: Presentation and Community Preservation Committee Review

Once a proposal is received, the CPC will review it and report back to the applicant regarding the proposal's status. The committee may schedule a time during a regular committee meeting for the applicant to make a presentation. Once all applications for a given deadline have been reviewed, the committee will discuss the proposals and make funding recommendations.

Step 3: Town Meeting Approval

If the project is approved by the CPC the funds must be appropriated by Town Meeting.

Step 4: Implementation

Upon receiving funds, the recipient must agree to provide status reports on project completion on a schedule to be determined by the CPC. At the completion of the project the applicant must present a final report to the CPC in person.

The committee invites applicants to attend its meetings on **November 14, 2013, December 19, 2013 and January 23, 2014**, at 7:00 PM at the Town Office Building to ask questions and collection information from the committee about the funding possibilities.

The **Community Preservation Coalition** collects information from, and about, all the cities and town with community preservation funds: online at www.communitypreservation.org.

Contact: Peter Manolakis, Chairman, 596-8589, manolakisp@aol.com

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PROJECT PROPOSAL FORM

PROJECT TITLE: Twelve Mile Brook Forest Management Project

CPA Funding Requested: \$ \$8000 Total Project Cost: \$ \$8000

Name of Applicant: Wilbraham DPW in cooperation with the Conservation Commission

Sponsoring Organization (if applicable): _____

Mailing Address: 240 Springfield St

Daytime Phone: 596-2800 ext 208 Email: tbasch@wilbraham-ma.gov

Are supporting documents attached to this form? Yes Number of Pages: _____

Please indicate to which of the Community Preservation categories this project applies :

Open Space Preservation

Affordable Housing

Historic Preservation


Public Recreation

PLEASE ATTACH THE FOLLOWING INFORMATION. Please respond to each question separately, indicating the question number. Please type all responses.

1. General project description and goals with projected schedule for project completion, including target dates for interim tasks and goals.
2. Community Need: Why is this project needed?
3. Community Support: What is the nature of support for this project?
4. Budget: What is the total budget for the project and how will CPA funds be spent? All items of expenditure for CPA funds must be clearly identified. What other funding sources have been committed for this project? (use Budget Form provided)
5. Maintenance: If ongoing maintenance is required for this project, how will it be funded and who will be responsible?
6. Project location: Please include a map showing property location and any schematic drawings of the proposed project as appropriate.

Additional information, if applicable:

- 7. Documentation that the applicant has control over the site.
- 8. Evidence that the project conforms to the conservation, zoning, building and other regulations of the Town of Wilbraham.

Applicant's Signature:  Date: 12/15/14
Printed Name: Charles J. Brown

For Community Preservation Committee Use

Received on _____ Reviewed on _____
Recommendation: _____ Amount _____ Funding Cycle FY _____



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BUDGET FORM

Project Name: _____ Twelve Mile Brook Forest Management
Project _____

Applicant: _____ Wilbraham DPW in cooperation with the Conservation Commission _____

SOURCES OF FUNDING		
Source	Amount	
Community Preservation Act Fund	\$8,000	

PROJECT EXPENSES		
Expense	Amount	Please indicate which expenses will be funded by CPA Funds:
Phase 1		
Forester Services	\$5,000	\$5,000
Mark Trees, delineate harvesting area, attend meetings, prepare a Forest Cutting Plan, provide technical support to develop the bid documents for the forestry activity.		
Phase 2		
Contract with a contractor to implement the Forest Cutting Plan. Forester will manage the forest management activity.	\$3,000	\$3,000
Total Project Expenses	\$8,000	\$8,000

Please feel free to photocopy or recreate this form if more room is needed.

1. General project description and goals with projected schedule for project completion, including target dates for interim tasks and goals.
The primary goal of this project is to improve the health of the Town owned forest land by implementing the CPA funded Forest Management Plan prepared for the Twelve Mile Brook Property in 2008.
Phase 1-Contract with a forester to prepare a Forest Cutting Plan and develop project specifications and proposals for forest harvesting. The Forester will work cooperatively with Conservation to mark trees for removal and delineate the harvesting area. Completion December 2015.

Phase 2-Contract with a licensed timber harvester to implement the Forest Cutting Plan. The forester will manage the project under the guidance of the Conservation Commission. Completion July 2016.

2. Community Need: Why is this project needed?
Forest Management is needed on Town Land to provide a multitude of forest benefits to include watershed protection, fire hazard management, remove diseased trees to start regeneration of new growth, promote disease resistant trees, and protect wetland quality and wildlife habitat. Forest Management is considered to play a large role in the improvement of water quality and sequestration of atmospheric carbon. Improving the health of the forest will also reduce the amount of tree damage caused by weather similar to the 2011 storm events.

Twelve Mile Brook property is a 75 acre town owned parcel used for passive recreation activities such as hiking, hunting, and jogging. The Town will have an opportunity to use this revenue to complete other land management projects such as trail maintenance, creating new trails, invasive species removal, wetland and pond water quality improvement, and erosion control.

The Forest Cutting Plan will focus on forest management that will preserve the long term health of the forest. The Department of Conservation and Recreation (DCR) will review the plan and make sure the contractor stays in compliance with the Forest Cutting Practices Act. All trees to be removed will be selected by the Forester and approved by the Conservation Commission. A site walk will, if necessary, be conducted by the Forester to educate the public and answer questions about the project.

3. Community Support: What is the nature of support for this project?
The Conservation Commission supports this project. CPA funds were used to develop the forest Management Plan for this property in 2008.
4. Budget: What is the total budget for the project and how will CPA funds be spent? All items of expenditure for CPA funds must be clearly identified. What other funding sources have been committed for this project? (use Budget Form provided)
5. Maintenance: If ongoing maintenance is required for this project, how will it be funded and who will be responsible?
Future forest cutting plans can be implemented to generate revenue to support long term forest and land management projects.
6. Project location: Please include a map showing property location and any schematic drawings of the proposed project as appropriate.
7. Documentation that the applicant has control over the site.
The land is controlled by the Conservation Commission by deed description

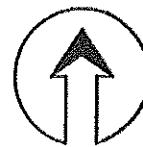
8. Evidence that the project conforms to the conservation, zoning, building and other regulations of the Town of Wilbraham.
All work will be permitted in advance.



The information depicted on this map is for planning purposes only. It is not adequate for legal boundary definition, regulatory interpretation, or parcel-level analyses.

Twelve Mile Brook

12/12/2014 9:50:22 AM



1:12000
1"=1000'



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No Image

MBLU : 475/0 157/ 1916/ / /
 Location: 470R GLENDALE RD
 Owner Name: TOWN OF WILBRAHAM
 Account Number: 004750 00157 00000

Parcel Value

Item	Assessed Value
Buildings	0
Xtra Bldg Features	0
Outbuildings	0
Land	190,800
Total:	190,800

Owner of Record

TOWN OF WILBRAHAM
 240 SPRINGFIELD ST
 WILBRAHAM, MA 01095-2299

Ownership History

Owner Name	Book/Page	Sale Date	Sale Price
TOWN OF WILBRAHAM	3338/ 367	5/23/1968	0

Land Use

Land Use Code	Land Use Description
903Z	TOWN-PROP MDL-00

Land Line Valuation

Size	Zone	Assessed Value
60.51 AC		190,800

Construction Detail

Building # 1
 STYLE Vacant Land MODEL Vacant

Building Valuation

Living Area: 0 square feet Replacement Cost: 0 Year Built:
 Depreciation: 100% Building Value: 0