

## **ADDENDUM 2—APRIL 8, 2021**

### **Town of Wilbraham Invitation For Bids Architectural and Engineering Inspection Services**

Notification #1: This procurement process for Architectural and Engineering Inspectional Services will be conducted under the Designer Selection process stipulated in MGL c. 7(c), s. 44-58. The declaration in Section III(A) of the Invitation for Bids (IFB) document referencing MGL Chapter 30(B) shall not apply to this procurement process.

Notification #2: All requirements and instructions in the IFB documents, except for those specifically referenced in this addendum, shall still apply.

Notification #3: All bidders shall submit a Standard Designer Application Form for Municipalities and Public Agencies not within DSB Jurisdiction, found on the Commonwealth of Massachusetts' website at:

<https://www.mass.gov/service-details/designer-selection-procedures-for-municipalities-and-public-agencies>

Notification #4: In accordance with the Designer Selection process, the following now applies:

- a) The Fee is not to exceed \$50,000.00
- b) The Fee will be negotiated with the top ranked finalist
- c) The Town shall utilize a Designer Selection Committee designated by the Board of Selectmen to rank the bids based on their Qualifications listed in the responses provided in the Standard Designer Application Form, and the responses to Sections I, II and III in the IFB document
- d) Upon ranking the bids based on Qualifications, and negotiating the Fee with the top ranked finalist, the Designer Selection Committee shall recommend the firm or individual to be awarded the contract to by the Board of Selectmen
- e) The Designer Selection Committee shall reserve the right to interview the top three finalists

Notification #5: New Deadlines

- a) The deadline to submit bids is now Thursday, April 22, 2021 at 2:00 p.m.
- b) The deadline to submit questions is now Wednesday, April 14, 2021 at 12:00 p.m.
- c) The Town will post addenda no later than Friday, April 16, 2021 at 6:00 p.m.

Question #1: Are you looking to have hazardous materials addressed in the report?  
Yes, with the exceptions being the school buildings.